
RECORD OF PROCEEDINGS

Minutes of the Regular Meeting Of the Board of Directors

Vail Park and Recreation District dba Vail Recreation District June 12, 2014

A Regular Meeting of the Board of Directors of the Vail Recreation District, Town of Vail, Eagle County, Colorado, was held on June 12, 2014 at 5:00 p.m. at the Vail Town Council Chambers, Town of Vail, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

1. MEMBERS PRESENT
 - 1.1. Kim Newbury, Tom Saalfeld, Billy Suarez, Jeff Wiles
2. MEMBERS ABSENT AND EXCUSED
 - 2.1. Kevin Foley
3. STAFF PRESENT
 - 3.1. Mike Ortiz, Jamie Gunion
4. OTHERS PRESENT
 - 4.1. None
5. CONSULTANTS PRESENT
 - 5.1. Eric Weaver, Robertson & Marchetti, P.C.
6. CALL TO ORDER
 - 6.1. Director Suarez called the meeting to order at 5:10 p.m. as Director Wiles arrived a few minutes late.
7. APPROVAL OF MEETING MINUTES
 - 7.1. By motion duly made and seconded it was RESOLVED to approve the minutes of the May 29, 2014 special meeting.
8. PUBLIC INPUT OF ITEMS NOT ON THE AGENDA
 - 8.1. None
9. REVIEW OF 2014 CAPITAL BUDGET
 - 9.1. Mr. Weaver reviewed the funded and unfunded capital projects budget for 2014. Overall, between 2014 and 2016 there is an estimated \$1.8 million of unfunded capital projects. A normal annual capital projects budget is approximately

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\$800,000, however 2014's budget shows an additional \$1.2 million for the proposed clubhouse renovation.

9.2. Funded projects include:

9.2.1. Sports Department routine replacement of equipment and computers.

9.2.2. Gymnastics Center to include flooring repairs, new cubbies and lockers and computers.

9.2.3. Youth Services (Community Programming) includes the new Thoughts Flow exhibit at the Imagination Station.

9.2.4. Vail Nature includes some interior fixes and signage improvements

9.2.5. Parks Department includes equipment replacement, as well as costs for equipment and fixtures associated with work being completed on the Ford Park Athletic Field and preparing for when the fields are completed this year.

9.2.5.1. Director Saalfeld questioned whether some of the costs associated with projects could be submitted to the town as part of the funding for the field renovation. Mr. Weaver explained the VRD's responsibility is primarily related to items that are the VRD's responsibility under the lease (belachers, dugouts, soccer goals, etc). These are important to the operations for the VRD so they are being included in the VRD's capital project budget. The town is paying for the irrigation, turf, work, etc. The VRD is handling the costs for items necessary to operations.

9.2.5.2. Also in Parks, Mr. Weaver explained a new fencing is planned to be installed to assist with keeping soccer balls within the athletic field. He said Parks has a larger portion of capital in 2014 to coincide with the work being accomplished at the fields.

9.3. Administration includes computers, network and telephones. Mr. Weaver explained the computers are updated on a routine replacement schedule to avoid software issues that may occur.

9.4. The golf course has overhaul of the carts for 2014 with anticipated replacement of the fleet to coincide with the remodel of the clubhouse. Additional projects include vehicle replacement and golf maintenance equipment. Golf maintenance should be dedicating upwards of \$80,000 for equipment replacement but has been operating on a \$50,000 budget due to budget constraints. Plans also include leveling the tees throughout the course over the next three years. The largest amount is for the renovated clubhouse at approximately \$1.2 million. The VRD also budgeted to have a project manager during the clubhouse renovation construction, over a two-year period. This person will be considered an "owner's representative" during the project. In 2014, the VRD will spend \$85,000 on cart path improvements and then budgeted at \$30,000 there after. The starter shack is scheduled for renovation in 2016 at approximately \$425,000. The bridges on hole 14 and 15 will be cost-shared with the town to include planning and engineering in 2014 and construction in 2015.

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- 9.4.1. Director Saalfeld questioned what the town's responsibilities are and what the VRD's responsibilities are?
- 9.4.1.1. Mr. Ortiz explained the town owns all the facilities and land the VRD operates its programs on. The lease was negotiated in 2009. Mr. Weaver explained the town is generally responsible for building exteriors and mechanical while the VRD is responsible for building interiors and the golf course, however on the course the larger items (tee boxes, bridges, and irrigation system) were cost-shared
- 9.4.2. Director Suarez questioned if it is necessary or the right time to renegotiate the lease as the district. Mr. Ortiz will take the matter to the recreation subcommittee.
- 9.5. Dobson Ice Arena projects are numerous but include repairing the event stage, computers, rink chiller system overhaul, purchase of vending machines, a forklift, purchase video camera system for surveillance (for liability and safety). Interior flooring has been pushed to 2015 after cost estimates came in significantly more than budget.
- 9.6. The Vail Tennis Center puts approximately \$4,300 annually to repair cracks in the Golden Peak Tennis Courts, as well as monies for vending machines and new windscreens. Following completion of Ford Park Athletic Field renovation, the clay courts should will be leveled for the 2015 season.
- 9.6.1. Director Wiles questioned oversight of the vending machines. Mr. Weaver explained the machines will be utilized at Ford Park with a return on investment in approximately three years.
10. Mr. Weaver also reviewed unfunded projects
- 10.1. One unfunded project includes disc golf. Mr. Ortiz explained, staff is reviewing the site plan (survey) and will hire a designer to provide the board with an actual cost to install a course. Staff will take the project to the recreation subcommittee for discussion.
- 10.2. Other unfunded projects include additional storage for sports department. There is a longer-term solution that is needed. The restrooms at hole 6 also are in need of improvements and this site could be a potential location for additional storage. More research is needed to provide an adequate cost to improve the restrooms and creation of a permanent location for sports storage.
- 10.3. Some areas of the golf course that are unfunded include work to the cart paths, trees, creek restoration (partnership with the town) and work outlined in the master plan, which includes a renovation of hole 13.
- 10.3.1. Director Wiles questioned on hole 8 for creek restoration from this year's high water. Mr. Ortiz explained that area, because there is an exposed gas line, would be coordinated with Xcel Energy. A long-term fix will be assessed when the creek waters lower and will most likely be Xcel's costs.
- 10.4. Unfunded projects at Dobson Ice Arena include updated concessions, office improvements, bleacher seating enhancements, hand railings, event stage,

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interior walls and ceilings (wood work), sound system and scoreboards to name a few.

10.4.1. Director Newbury suggested working to narrow down the projects on what are necessary versus what would be an enhancement- the must haves.

10.5. Mr. Ortiz explained many costs for the projects will be determined by the Borne Report Study that is currently underway. This report has not been updated since 2007.

10.6. Director Saalfeld questioned what work takes place when Dobson is shut down for general maintenance. Mr. Ortiz explained this year the arena was cleaned, a new ice sheet created and a new boiler system was installed for heating the facility and ice melt in front of the building.

11. EXECUTIVE DIRECTOR'S INPUT

11.1. Mr. Ortiz deferred the report to allow the board to move on to site visits.

12. BOARD MEMBER INPUT

12.1. Director Newbury questioned the lightning detection system at the Vail Golf Course? Mr. Ortiz said he would have staff check its reliability.

12.2. Director Saalfeld questioned sales at the Vail Golf Club. Mr. Weaver will provide a report before the next meeting. Currently revenues are down compared to 2013 due to a later start in the season.

12.3. Director Suarez encouraged the board provide recognition for Terry Troyer, who will hang up his cup after 33 years with the Vail Golf Club. He also explained Happy Valley Grill will be open for full operations on June 13. Pickleball is underway at the courts at Golden Peak with an opportunity for professional instruction.

12.4. Director Wiles explained that he received positive comments regarding the sod installation at the realigned 18th hole fairway, green and tee areas.

13. ADJOURNMENT

13.1. Upon a motion duly made and seconded it was unanimously RESOLVED to adjourn the Regular Meeting of the Vail Recreation District Board of Directors.

14. FACILITY SITE VISITS TO VAIL GYMNASTICS CENTER, RED SANDSTONE ELEMENTARY SCHOOL AND FORD PARK SOFTBALL COMPLEX

14.1. The board visited the Vail Gymnastics Center, Red Sandstone Elementary School and the Ford Park Softball Complex to meet with staff and discuss concerns, opportunities and facility needs.

Respectfully Submitted,

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Jamie Gunion
Secretary to the Meeting