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## RECORD OF PROCEEDINGS

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### **Minutes of the Regular Meeting Of the Board of Directors**

### **Vail Park and Recreation District dba Vail Recreation District September 25, 2014**

A Regular Meeting of the Board of Directors of the Vail Recreation District, Town of Vail, Eagle County, Colorado, was held on September 25, 2014 at 5:00 p.m. at the Vail Town Council Chambers, Town of Vail, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

1. MEMBERS PRESENT
  - 1.1. Tom Saalfeld, Jeff Wiles, Bill Suarez
2. MEMBERS ABSENT AND EXCUSED
  - 2.1. Kim Newbury, Kevin Foley
3. STAFF PRESENT
  - 3.1. Mike Ortiz, Jamie Gunion, Scott O'Connell, Scott Todd, Alice Plain
4. OTHERS PRESENT
  - 4.1. Debbie Webster
5. CONSULTANTS PRESENT
  - 5.1. Eric Weaver, Marchetti and Weaver, LLC
6. CALL TO ORDER
  - 6.1. Director Wiles called the meeting to order at 5:02 p.m.
7. APPROVAL OF MEETING MINUTES
  - 7.1. By motion duly made and seconded it was RESOLVED to approve the minutes of the September 11, 2014 meeting.
8. PUBLIC INPUT OF ITEMS NOT ON THE AGENDA
  - 8.1. None
9. INTRODUCTION OF VAIL MOUNTAINEER HOCKEY CLUB
  - 9.1. Mr. Ortiz informed the board the Hockey Club was unable to attend the meeting. The board excused the Hockey Club from attendance and looks forward to speaking with them at a future board meeting.

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#### 10. REVIEW OF INFORMATION ON SETTING A HARD CLOSING DATE AT THE VAIL GOLF CLUB

10.1. Mr. Ortiz reviewed information regarding closing date at the Vail Golf Club including historical closing dates, revenues, pass play versus guest play and a recommendation from staff. He said staff is recommending closing the course on October 26, 2014, weather and conditions permitting. For future years staff is also recommending setting the closing date the beginning of the last week in October.

10.2. Mr. Scott Todd explained a set closing date will allow maintenance staff to ready the course for the winter season, including snow mold and fungicide applications, roping of the greens, etc., which should also improve conditions in the spring. A hard closing date also improves staff efficiencies in the fall.

10.3. Ms. Alice Plain explained revenues vary from year to year with play and merchandise sales. She shared that Oct. 26 makes the most sense when reviewing the past five years. From a personnel perspective, it will also allow staff to clean the shop, take inventory, store items and allow the Nordic operations to move in Nov. 1.

10.3.1.1. Mr. Ortiz explained the Nordic operations lease begins Nov. 1.

10.4. Director Saalfeld said the Oct. 26 closing date seemed reasonable when looking at the historical data.

10.5. Director Suarez agreed with Director Saalfeld and encouraged staff share information with those who purchase passes in the spring so they know when closing is. He explained the Nordic operations will also appreciate having a hard closing date.

10.6. By motion duly made and seconded it was RESOLVED to set the 2014 closing date to Oct. 26 with future closing dates set for the last week in October.

10.7. Director Wiles questioned when the Coal Bucket Classic would be scheduled.

10.7.1. Mr. Todd explained the Coal Bucket can take place anytime after closing date, but typically takes place the first nice day in November.

#### 11. REVIEW OF VAIL GOLF AND NORDIC CENTER 2012 PROGRAMMING DOCUMENTS

11.1. Mr. Mike Ortiz explained the review is for the new board members and encouraged sitting down with the new board members (Directors Saalfeld, Newbury and Foley) to review the document.

11.2. Mr. Scott O'Connell drafted the document for the renovation planning of the clubhouse. It reviewed how the building is operated and improvements that could be made during the renovation. The document emphasized how the multi-use functions (golf, Nordic, meetings and events) operate within the space. The document was created with assistance from the golf staff, Nordic staff, Vail Mountain School and other users.

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11.3. Director Wiles explained the document is detailed and encouraged the new board members sit down with staff and review the information. It is helpful in understanding the conditions of the current facility.

11.4. Director Saalfeld agreed there is a need to review the document, as well as other pertinent information for the operations of the Golf Clubhouse and Nordic Center.

#### 12. REVIEW OF GOLF AND NORDIC OPERATIONS PLAN

12.1. Mr. Ortiz explained the Golf Clubhouse and Nordic Center Management and Operations Plan and has been approved by the Planning and Environmental Commission.

12.2. Director Wiles questioned when the operations plan goes into affect.

12.2.1. Mr. Ortiz said it would go into full affect when the renovated facility opens for business. However, the VRD has been following the parking operations standards from the new plan.

#### 13. RENEWAL OF VAIL GYMNASTICS CENTER LEASE

13.1. Mr. Ortiz explained by contract the VRD is to inform the Town of Vail of its intent to continue with the lease of the Vail Gymnastics Center. The lease is up for renewal in March 2015. Staff recommends moving forward with negotiations of the lease with the town of Vail. The lease is for five years at \$1 per year.

13.2. By motion duly made and seconded it was RESOLVED to move into negotiations with the Town of Vail for renewal of the Vail Gymnastics Center lease.

#### 14. AUGUST 2014 FINANCIAL REPORT

14.1. Mr. Eric Weaver explained overall revenues are approximately \$17,000 favorable. The golf course was down approximately \$43,000 from budget due to construction, weather and a later start to the season. On the expense side, the VRD is heavily favorable at \$210,000. That will go down as expenses are paid for events such as the Kids Adventure Games. The VRD is moving into the budget process. The second meeting in October will be the first reading with approval and public hearing the first meeting in November.

14.2. Director Saalfeld questioned if the budget committee should meet with staff again.

14.2.1. Mr. Weaver encouraged the committee come together following departmental meetings. This could be scheduled in mid-October.

#### 15. APPROVAL OF MARCHETTI & WEAVER ENGAGEMENT LETTER

15.1. Mr. Weaver explained the company name has changed from Robertson and Marchetti to Marchetti and Weaver. He reviewed the engagement letter, which

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states the scope of work including compiling information and management to ensure all financial affairs are in order. The agreement is ongoing.

- 15.2. Mr. Ortiz explained the agreement allows a layer of transparency. Marchetti and Weaver are the experts for financial management for special districts within Colorado. He encouraged the board and VRD continue to work with Marchetti and Weaver for financial services.
- 15.3. Director Saalfeld commended Mr. Weaver for all the work he does for the district, saying his knowledge is invaluable.
- 15.4. By motion duly made and seconded it was RESOLVED to continue to engage with Marchetti and Weaver, LLC for financial services.

#### 16. EXECUTIVE DIRECTOR'S INPUT

- 16.1. Mr. Ortiz shared the following from the Directors Report:
  - 16.1.1. He reminded the board the VRD and Vail Chamber and Business Association's Businesses, Bogeys and Bragging Rights Community Golf Tournament is on Oct. 2. It is a benefit for the VRD's youth scholarship grant program. Mr. Ortiz thanked the VCBA for helping the VRD work on the golf tournament.
  - 16.1.2. Director Suarez also encouraged silent auction items and registered teams by Sept. 26.
- 16.2. Ms. Jamie Gunion explained the first mow/cutting of the Ford Park playing field took place Sept. 25.
- 16.3. Mr. Ortiz provided Vail resident Debbie Webster, in attendance at the meeting, with a recap of agenda items discussed earlier in the meeting regarding golf clubhouse operations.

#### 17. BOARD MEMBER INPUT

- 17.1. Director Suarez said the Recreation Subcommittee meeting went well with discussions about Booth Creek Park renovation, resurfacing of the Golden Peak Tennis Courts and discussions about parking at Ford Park.
- 17.2. Director Saalfeld encouraged a board member be part of the Ford Park parking committee, which includes user groups of the park, such as Bravo!, VRD, Alpine Gardens, Vail Valley Foundations, etc. Director Suarez volunteered to attend the meetings.
- 17.3. Director Wiles gave kudos to staff for a successful sports season. Director Wiles also thanked all the volunteers who help make the VRD events a success.
  - 17.3.1. Mr. Ortiz echoed Director Wiles and thanked staff, who is also timing the Wild West Days Stampede and Zombie Run for an excellent summer.

#### 18. ADJOURNMENT

- 18.1. Upon a motion duly made and seconded it was unanimously RESOLVED to adjourn the Regular Meeting of the Vail Recreation District Board of Directors.

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Respectfully Submitted,

Jamie Gunion  
Secretary to the Meeting