

VAIL PARK AND RECREATION DISTRICT
d/b/a VAIL RECREATION DISTRICT
BOARD OF DIRECTORS

5:00 P.M.
Thursday, February 27, 2020
Town of Vail, Council Chambers
AGENDA
REGULAR MEETING

1. Call to Order
2. Changes to Agenda;
3. Approval of Minutes;
 - a. January 23, 2020
4. Public Input (for matters not otherwise on Agenda/3-minute time limit/no disrupting, pursuant to § 18-9-108, C.R.S.);
5. New Business and Special Orders;
 - a. Introduction of Molly Moffet-HR Specialist-Mr. Mike Ortiz
 - b. Game Ball Awards-Chad Young, Jerrica Miller, Sara Eaton-Mr. Mike Ortiz
 - c. Nordic Center Media Coverage Channel 9 News-Mr. Dan Timm
 - d. Report on Netting Project at the Vail Athletic Field-Mr. Mike Ortiz
 - e. Report on Vail Homeowners Association Newsletter-Mr. Mike Ortiz
6. Unfinished Business;
 - a. None
7. Officers, Committees, Staff, and Professional Consultants;
 - a. January 2020 Financials-Mr. Eric Weaver
 - b. Executive Director Input
 - c. Board Member Input
8. Adjournment

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting
Of the Board of Directors

Vail Park and Recreation District
dba Vail Recreation District
January 23, 2020

A Regular Meeting of the Board of Directors of the Vail Recreation District, Town of Vail, Eagle County, Colorado, was held on January 23, 2020 at 5:00 p.m. at the Vail Town Council Chambers, Town of Vail, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

1. MEMBERS PRESENT

- 1.1. Tom Saalfeld, Bill Suarez, Jason Plante, Roland Kjesbo, Kim Newbury Rediker

2. MEMBERS ABSENT AND EXCUSED

- 2.1. None

3. STAFF PRESENT

- 3.1. Jessie Klehfoth, Jared Biniecki, Scott O'Connell, Chad Young, Jerrica Miller

4. OTHERS PRESENT

- 4.1. BMHS Cross Country Team and Coaches, Melissa Metcalfe, Justin Liffick

5. CONSULTANTS PRESENT

- 5.1. Eric Weaver, Jim Collins

6. CALL TO ORDER

- 6.1. Director Saalfeld called the meeting to order at 5:05 p.m.

7. CHANGES TO AGENDA

- 7.1. The bumper car presentation was moved to earlier in the meeting agenda than originally scheduled.

8. APPROVAL OF MEETING MINUTES

- 8.1. By motion duly made and seconded it was unanimously RESOLVED to approve the minutes of the October 24, 2019 and November 14, 2019 regular meetings.

9. PUBLIC INPUT FOR MATTERS NOT OTHERWISE ON AGENDA

- 9.1. None

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10. BMHS CROSS COUNTRY

- 10.1. Coach Felton of the Battle Mountain High School Cross Country team thanked the Board for their generous donation to support the team's travels to a fall meet in Arizona. Student athletes also took turns thanking the Board and describing the trip where they placed very well in the small school division and were also able to tour some colleges along the way.
- 10.2. Director Suarez asked about the numbers of teams that competed.
- 10.3. Director Rediker thanked the team for their partnership with VRD and for volunteering at running races throughout the summer.

11. VMS REUNIFICATION SITE

- 11.1. Mr. O'Connell started by explaining to the Board that there had been a long-standing partnership between Vail Mountain School and the Vail Golf Clubhouse, where VMS had listed the clubhouse as a reunification center. Recently, conversations have been had between Ms. Metcalfe and VRD staff to refresh the plan and work out details.
- 11.2. Ms. Metcalfe of the Vail Police Department is also serving as the Vail Mountain School's new school resource officer. She presented a plan to the Board about making the Vail Nordic Center into a reunification center for the Vail Mountain School. Sgt. Justin Liffick was also present and has been instrumental in helping put together this plan. Ms. Metcalfe gave some background about when this type of plan would be implemented, what staff can expect and what would be needed of the facility. After some discussion, and with a show of hands, the VRD Board agreed to make the Vail Golf & Nordic Clubhouse a reunification center for Vail Mountain School in the event of an emergency.

12. CAMP VAIL CAMPUS IMPROVEMENTS

- 12.1. Mr. Chad Young gave a presentation to the board on some concepts for improving Camp Vail summer day camp, and also keeping staff fulfilled in their daily job. Possible additions presented include a spider climb, giant slide, climbing wall, mini golf course, roller skating, zorbs, human wak-a-mole, human hungry hippos, gaga ball, and more. After some discussion, the Board stated they were in favor with continuing to explore the possibilities.

13. PRESENTATION OF BUMPER CARS AT DOBSON

- 13.1. Mr. Jared Biniecki gave the Board an overview of the new ice bumper cars and operations at Dobson Ice Arena. This is an idea he's been working on for many years, and that finally came to fruition after seeing the cars at a trade show in May last year and talking to other rinks that are using them. He worked out storage and operational procedures and then convinced the Executive Director and Board to purchase the bumper cars late last year. Mrs.

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Klehfoth also showed the Board examples of how the new offering is being advertised.

14. 2020 MEETING DATES

- 14.1. Mr. Weaver asked the Board to approve the 2020 meeting dates as presented in the Board packet. The schedule designates the meeting date as the fourth Thursday of every month, except in November and December when the meeting will be held on the second Thursday of those months, due to the holidays.
- 14.2. After some discussion, and by motion duly made and seconded it was unanimously RESOLVED to approve the 2020 meeting schedule as presented.

15. 2020 RESOLUTION DESIGNATING POSTING LOCATIONS

- 15.1. Mr. Weaver explained to the Board that recent legislative changes to state law now encourage meeting notices to be posted 24 hours in advance of meetings on the website of the District at <https://www.vailrec.com>.
- 15.2. After some discussion, and by motion duly made and seconded it was unanimously RESOLVED to approve Resolution No. 2020-1 as presented.

16. RESOLUTION OF ELECTION

- 16.1. Mr. Weaver stated that election rules are changing for special districts this year. In the past, elections have always been in even-numbered years, however the state legislature has now changed the schedule so special district elections will take place in odd-numbers years starting in 2023. This means that anyone elected to the Board this year will serve a three-year term to get to the new odd-year schedule.
- 16.2. The seats currently held by Director Suarez and Director Kjesbo are up for election, and Director Suarez is term limited so may not run again for at least one term. The 2020 VRD election resolution designates that this year's election will take place on May 5, 2020, unless two or fewer self-nomination forms are received, in which case the election will be canceled. This election will take place at an in-person polling station with absentee ballots available upon request. The Grand View Room in Lionshead has already been booked for the polling location, and VRD is coordinating with other local special districts to share the location, making it easier for voters on election day. Mrs. April Heredia will be the Designated Election Official. Anyone interested in running for the Board should submit a self-nomination and acceptance form by 5 p.m. on Friday, February 28. These may be obtained from Mrs. Heredia and should be returned to her by that time.

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- 16.3. After some discussion, and by motion duly made and seconded it was unanimously RESOLVED to approve the election resolution as presented.

17. AUDIT ENGAGEMENT LETTER

- 17.1. Mr. Weaver received an engagement letter from McMahan and Associates to conduct this year's audit and he feels the relationship with this firm is good. They have proposed a slight fee increase.
- 17.2. After some discussion, and by motion duly made and seconded it was unanimously RESOLVED to select McMahan and Associates as the audit firm for the fiscal year 2019 audit.

18. DECEMBER 2019 FINANCIALS

- 18.1. Mr. Weaver directed the Board to the preliminary copies of financials that were distributed. They are still contingent on final invoices coming in and some additional clean up being done. Revenues were forecast to be 5% favorable to budget and will actually come in closer to 6% due to good interest rates and hotels that are still in the appeal process.
- 18.2. Mr. Weaver explained that expenses were forecast to come in over budget but are now showing as 1% favorable. Capital projects came in slightly under forecast and didn't need to use the remaining contingency funds.
- 18.3. After some discussion, the Board thanked Mr. Weaver for his work.

19. EXECUTIVE DIRECTOR INPUT

- 19.1. Mr. Weaver gave highlights from the director reports as presented in the packet.

20. BOARD MEMBER INPUT

- 20.1. Director Plante said he was happy to see the new bumper cars as they are a great new addition to the community, and everyone he has talked to are very excited. He said Mr. Biniecki is doing a great job at Dobson and Yeti games have been fun to attend. He also thanked Mr. Timm and staff for a great job at the Nordic Center and said the track is in great shape.
- 20.2. Director Suarez stated he was really impressed with Mr. Young's presentation and that he is always trying to improve programming.
- 20.3. Director Rediker talked about sharing the bumper car video on Facebook and was embarrassed that it was her most interactive post ever. She agreed this is a great addition.
- 20.4. Director Kjesbo said Mr. Ortiz and his entire staff are doing a great job.

21. ADJOURNMENT

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- 21.1. Upon a motion duly made and seconded it was unanimously RESOLVED to adjourn the Regular Meeting of the Vail Recreation District Board of Directors.

Respectfully Submitted,
Jessie Klehfoth
Secretary to the Meeting

VAIL RECREATION DISTRICT DIRECTOR REPORTS

February 27, 2020

COMMUNITY PROGRAMMING

- Imagination Station remains steady through January and February. We typically see six to 10 families, with up to 20 families on our busiest days.
- We hosted Cocktails & Canvas Chocolate Making on Feb. 11 with a full house of 25. This is five more than Felicia can typically handle. She streamlined her system and it went beautifully. We have a woodworking project on March 12 followed by painting wood animals and mosaics.
- After school has mid-twenties every day. Nordic skiing kicked off in December, and we are on snow with children every Thursday beginning Jan. 9. We will coordinate with PwrHrs once they get started on Jan. 23. We have a new group of "Gliders" that got season rentals of classic and skate gear from the Nordic center and will work to continuously progress their Nordic skills. This program continues to be enjoyed by these young skiers.
- We hosted one day of School's Out Camp on Jan. 20. We hosted five days of School's Out Camp Feb. 17-21. These were full, well organized and we had good support from summer staff.
- Finally, we received our annual inspection at KidZone (and Camp Vail) and received a perfect review – no violations. This is only the second no-violations inspection ever done by this inspector. We are proud!

MARKETING

- Marketing is putting the finishing touches on the all-VRD summer brochure and the Year in Review booklet. These are very labor-intensive projects and require lots of coordination with each department to get good and accurate information. A big thanks to all the directors for their attention and help getting these completed. The summer brochure will go to print this week and should start hitting mailboxes next week.
- Jessie has been coordinating with Scott on final choices for the new marketing office at Dobson and finding savings in the plan wherever possible.
- Jessie has been coordinating discussions with our registration software vendor about possible updates or moving to a new system. We had a demonstration for the staff recently on a similar program that may solve some of the issues we are currently facing, but much more research is still needed before we make and changes.
- Marketing is coordinating numerous website and MaxGalaxy updates to get ready for the opening of summer registration. Day camp registration will open at 8 a.m. on April 6, most other sports camps, races, passes and summer programs are available now for registration.
- Big thank you to Board chairman Tom Saalfeld for helping to receive a large shipment for the Gymnastics Center on the snowiest day of the winter. His truck was a huge help in moving the equipment up the hill when the delivery truck couldn't make it - thank you!
- Jessie assisted with new HR position interviews and is really excited to have Molly Moffet join the team. She brings a wealth of HR experience to the District and is a super friendly addition to the VRD staff.

GOLF

- Nordic operations continue to go well! We have had a busy month of February and our numbers will reflect this. Channel 9 News did a fantastic piece about the Nordic Center on the morning news recently.
- Staff had a successful week at the PGA Merchandise show in Orlando. We met with many of our vendors, as well as walking the large convention floor seeing golf products. We purchased the new Mevo+, which is a high-tech swing measuring system through Flight Scope. We are excited to use this device for lessons as well as providing additional entertainment on the driving range this summer.
- We have concluded our hiring of PGM interns and additional PGA professionals for this summer. We have two, three-month interns joining us as well as Dominic Gonzales is returning as a six-month intern. George Hart, PGA and Trey Johnson, PGA will also be returning along with three of our new young PGA Professionals: Jesse Campbell, Ethan Neuman and Mike Bandoni. We are fortunate to have these three young professionals returning as they have interned with us for the past couple years.
- Staff met with Karah Maloley from the Vail Leadership Institute about our Ambassador Program (Smile School) for our season passholders. The meeting went well, and we have started planning for this presentation in the spring.
- We continue to plan for summer. Our calendar for junior camps, adult programs and clinics is all set. We continue to reserve tee times for small groups and have four shotgun tournaments booked. The BB&B tournament is set for Sept. 10.
- The USGA has unveiled the World Handicap System. Prior to this year, there were six different handicap systems in the world. Now, there is one. For more information on this, please check out this link <https://www.usga.org/content/usga/home-page/handicapping/world-handicap-system/WHS-resources.html>. With this standardization comes quite a few changes. For example, calculating a course handicap is different as well as when you are able to post scores. Our PGA professional staff will be knowledgeable and ready to answer questions this spring.
- With heavy hearts, our thoughts and prayers go out to the friends and family of our FedEx driver Cesar "Pollo" Andres Almanza Hernandez, who recently died in the Muddy Pass avalanche. We will miss his smiling face and sweet teddy bear personality every time he delivered our packages.

GOLF MAINTENANCE

- Our new Second Assistant has been hired, he will join our team on March 16. John Farley has 13 years of experience working on courses in the valley, the majority with Beaver Creek Golf Club. Starting in mid-March will give John an opportunity to learn our property before the golf season begins, as well as exposure to our greens-clearing process and our Nordic grooming operations before those come to an end this season. John was hired as a result of Jacob Tilmann being promoted to the First Assistant position at the golf club as Justin Gompf moves into the Parks Superintendent position when Jim Sanders retires at the end of April.
- We have four landscape contractor proposals to review in the next week before making a commitment on one for the upcoming season. The contract is for the maintenance of the landscape beds at the golf course, tennis center, and pickleball facility in 2020. Emphasis will be on maintenance of the beds and planting of annual flowers in focal locations for an addition of color to the facilities that will heighten and accentuate the guest experience.
- So far this winter snow accumulations have continued to come on a consistent basis, keeping our Nordic trails in excellent condition. Our only challenges have come from a

couple significant snowfalls that led to temporarily soft conditions, but these conditions were short-lived with extra grooming efforts. We were excited to be part of a live broadcast on 9 News the morning of President's Day showing Jacob grooming trail in the snowcat, along with his faithful sidekick, Genee.

- Current snowpack at our monitoring station next to 3 green is at 40" settled, with more storms in the forecast over the next week. The Vail snowpack is ~20% above average for year-to-date, which is the case for the Upper Colorado River basin as well. As long as we receive continued accumulations and avoid a dry, warm March, we should go into the golf season in good shape with respect to water supply for the golf course.
- Scott attended the Golf Industry Show in Orlando, Florida from Jan. 26-31. New equipment options for our needs in 2020 and beyond were reviewed, including brushes and rollers for fairway grooming, utility vehicle comparisons, and cart path edging options for asphalt paths. All these items are available for demonstration in the spring before committing to purchasing.
- Greens 15, 16, 17 were potholed for inspection on Jan. 2, and all are looking good and free of any ice layers. We will begin our annual snow-clearing process and fungicide re-treatment in late February or the first week of March, weather dependent.
- Head Mechanic/Equipment Manager Kirk Hower, unfortunately injured his knee in late January and again in mid-February. It is likely that he will require surgery and a recovery period before he can resume any work activities. We will coordinate to ensure golf maintenance operations go smoothly during this time and wish Kirk a successful surgery and recovery.

SPORTS

- We have had lots of meetings with key partners to recap 2019 and continue the planning process for summer 2020.
- We have hired all our core summer positions but are always looking for on-call event staff and volunteers.
- Two events of the Bloch and Chapleau Winter Grail Series have been completed:
 - Beaver Creek Uphill and SkiMo race on Jan. 19 in Arrowhead was very well received and had approximately 80 participants. The Arrowhead Homeowners Association was happy with the event and we are talking to them about other opportunities to host events in their community.
 - The Vail Uphill on Feb. 16 had 145 registrants. This was a 5% increase over last year. Thanks to Vail Resorts for a great breakfast and Kevin Foley and TOV for parking passes for staff.
 - The final event is the Shamrock Shuffle on March 14 at the Vail Nordic Center.
- The adult sports open gym schedule is as follows:
 - Mondays - Basketball at Red Sandstone, 6-9 p.m.
 - Tuesdays - Soccer at Red Sandstone, 6-9 p.m.
 - Fridays - Volleyball at Red Sandstone, 6-9 p.m.
- Adult basketball and winter volleyball leagues continue.
- The second session of youth futsal is underway with increased participation numbers over last year. Registration is open for high country hoops, spring soccer and T-ball.
- Beth and Joel attended the Running USA Conference and have narrowed down our options for a new chip timing system. We are currently comparing pros, cons and costs of each with a goal of making a decision in the next month.

- The Sports Department attended SIA/Outdoor Retailer in Denver and met with existing and potential new partners for our events. We are working on follow up now.
- We are adding an Enduro race to the MTB series this summer on June 24 on the Son of Middle Creek trail.
- All sports summer camps, trail running, whitewater and MTB events are scheduled and registration is live for this coming summer. People have already begun registering.

BUILDING MAINTENANCE / CAPITAL PROJECTS / F&B

F&B

- The Grill on the Gore has had consistent buffet attendance and numbers.
- We are preparing to host another wedding. Winter wedding business is incredibly helpful during the off-season.
- Dobson events are kicking off with the return of FTI (a private corporate event for 550 people) followed by Burton US Open after party.
- Yeti revenue has been steady however attendance dipped last weekend.

Capital Projects

- Plans were approved for the creation of new office spaces in the small conference room of Dobson for the marketing department. Construction will begin at the beginning of March and we hope to move the department by the end of March
- The Dobson bumper car storage system is installed and functioning as planned.
- We are planning the interior renovation of the tennis and administration building, including but not limited to: bathrooms, kitchen, offices, carpet, paint and stains.
- Engineering for the installation of a new HVAC system at the gymnastics facility is complete and out for pricing. We were not able to simply add air conditioning as this work was a trigger to bring the building up to code. We will be meeting with the town once pricing is available to determine if this fits into their budget.
- The athletic field net project has been “put to bed” for the remainder of the winter. We successfully installed all the required large and small posts as well as installed all cross supports. We will continue this project in the spring and will be ready prior to our first event this summer.