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## RECORD OF PROCEEDINGS

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### **Minutes of the Regular Meeting Of the Board of Directors**

### **Vail Park and Recreation District dba Vail Recreation District June 23, 2016**

A Regular Meeting of the Board of Directors of the Vail Recreation District, Town of Vail, Eagle County, Colorado, was held on June 23, 2016 at 5:00 p.m. at the Vail Town Council Chambers, Town of Vail, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

1. MEMBERS PRESENT

1.1. Tom Saalfeld, Bill Suarez, Kevin Foley, Roland Kjesbo

2. MEMBERS ABSENT AND EXCUSED

2.1. Kim Newbury

3. STAFF PRESENT

3.1. Mike Ortiz, April Heredia, Jessie Klehfoth, Scott O'Connell

4. OTHERS PRESENT

5. CONSULTANTS PRESENT

5.1. Eric Weaver- Marchetti & Weaver, LLC, Mr. Dan Cudahy & Ms. Ashley Schneider- McMahan & Associates

5.2.

6. CALL TO ORDER

6.1. Director Saalfeld called the meeting to order at 5:01 p.m.

7. APPROVAL OF MEETING MINUTES

7.1. By motion duly made and seconded it was unanimously RESOLVED to approve the minutes of the June 9, 2016 meeting.

8. PUBLIC INPUT OF ITEMS NOT ON THE AGENDA

8.1. None.

9. PRESENTATION AND ACCEPTANCE OF 2015 AUDIT

9.1. Mr. Dan Cudahy and Ms. Ashley Schneider presented the 2015 audited financial statements, noting that the District received an unqualified or "clean" opinion and the District is financially sound.

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## RECORD OF PROCEEDINGS

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### Vail Recreation District June 23, 2016 Meeting Minutes

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- 9.2. Mr. Weaver explained that his office is unable to do this audit, because they are the CPA for the District. He also stated that while the District is in good shape financially for operations, there are a significant number of unfunded capital projects that need to be addressed in the future.
  - 9.3. Director Foley asked about the gymnastics center lease. Mr. Ortiz explained that the lease has been extended for five years and the debt has been paid off.
  - 9.4. By motion duly made and seconded it was unanimously RESOLVED to accept the 2015 audit report.
10. VAIL GOLF CLUB CONSTRUCTION UPDATE
- 10.1. Mr. Scott O'Connell gave a presentation on construction at the Vail Golf Club, including the improvements to hole 10 fairway, the driving range, practice area and parking lot, plus an update on the clubhouse construction. After some discussion, the Board thanked Mr. O'Connell for his work on these projects.
11. ZEKE M. PIERCE SKATE PARK UPDATE
- 11.1. Mr. Chad Young made a presentation on the new skate park located in the Lionshead parking structure. He showed the Board images of the construction progress and spoke about the history of the project. After some discussion, the Board thanked Mr. Young and Mr. Todd Oppenheimer for their work on this project.
12. MAY 2016 FINANCIAL REPORT
- 12.1. Mr. Eric Weaver presented the May 2016 financial report. He stated that the District is \$102,000 ahead in revenue to budget for this year. MaxGalaxy, the new online registration system, may be the reason for this variance as it is allowing people to sign up more in advance than they were able to last year, especially in Community Programming and Dobson programs, so the District will continue to monitor this trend. Golf is a little behind due to the delay in opening the driving range, as well as F&B due to timing. The District is \$159,000 favorable on expense side possibly due to timing and programs starting later. The District will need to sit down and take a hard look at capital expenses in the near future, to understand what we can do this fall and or what we need to roll forward. Mr. Weaver stated that overall it is very good news, and the first indication is that the District is off to a great start for the year.
  - 12.2. Director Saalfeld asked what capital projects were being done this year.
  - 12.3. Mr. Weaver stated that this year's capital projects include the new Gymnastics Center flooring, contingency dollars for the clubhouse construction, new golf carts at the golf club, cart path repairs, some design money for starter house and

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## RECORD OF PROCEEDINGS

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### Vail Recreation District June 23, 2016 Meeting Minutes

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bridge replacements, golf maintenance equipment, a new truck for the sports department and a replacement of forklift at Dobson and many other smaller projects and replacements. Mr. Weaver stated the District is saving until the District gets through the clubhouse project and then will look at utilizing additional available funds for a couple of items previously on the unfunded capital list.

- 12.4. Director Kjesbo asked about season pass sales at the golf club. Mr. Weaver stated that the Golf Club is right on track to budget, but had budgeted to be down from 2015. He stated that punch cards are very popular and will continue to sell throughout the summer.
- 12.5. Director Suarez asked if there is a finished replacement reserve study. Mr. Ortiz and Mr. Weaver stated that this is in progress but will not be finalized until the clubhouse is closer to completion.

### 13. EXECUTIVE DIRECTOR INPUT

- 13.1. Mr. Ortiz stated that the Golf Club opened the re-sodded upper tee box on #7, as well as releveled tees on 15 and 17. By the end of this week the releveled tees on 8, 11 and 12 should open. He stated that the ground-under-repair areas on hole 2 approach, and 10 fairway should be open and playable by end of this week
- 13.2. Mr. Ortiz stated that the course in great shape thanks to Mr. Scott Todd, Mr. Justin Gompf, Mr. Logan Grant and staff. He stated that they laid the driving range sod in house, doing 11,000 square feet of sod. Mr. Ortiz thanked the golf maintenance team for and other staff members that assisted for all their hard work.
- 13.3. Mr. Ortiz stated that the junior golf programs are starting next week, and that Mr. Nathan Mead has been using the 19th hole for lessons on the back nine. Mr. Ortiz stated that the staff is doing a great job improvising and they hope to be hitting off turf soon.
- 13.4. Mr. Ortiz mentioned that the new Callaway rental club fleet is quite nice and golfers are enjoying the high quality rental set.
- 13.5. Mr. Ortiz thanked Ms. Alice Plain and Mr. Nathan Mead for the great job they are doing. He stated that the logistics at the golf club are being handled fluidly - bringing people up from parking lot and driving them right to the first tee.
- 13.6. Mr. Ortiz stated the mountain bike race series is going really well, even though they had to cancel the adult race last night due to lightning. The Hammer in the Hay race at 4 Eagle Ranch saw the biggest youth race turnout so far with 65 kids racing.

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## RECORD OF PROCEEDINGS

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### Vail Recreation District June 23, 2016 Meeting Minutes

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- 13.7. Mr. Ortiz explained that sports has been busy, they even timed a race this morning for the Colorado Municipal League, in addition to school district races and other organizations around the community.
- 13.8. Mr. Ortiz stated that the VRD was featured numerous times in the Vail Daily recently including a front page photo of the skatepark promoting the VRD skateboard clinics, and wrote articles on Ms. Alice Plain's hut trip – also mentioning the golf course – bike races and results, a golf course roundup, and nature center programming. He thanked Mrs. Jessie Klehfoth for her PR work.
- 13.9. Mr. Ortiz mentioned the Weekend Warriors Hockey Camp, which comes into town Thursday, June 24. This marks the seventh year they have been coming. Mr. Ortiz explained that this is an adult camp which typically takes place in a destination resort town.
- 13.10. Mr. Ortiz stated that the community programming room is seeing lots of use, including a rental by the Girl Scouts to do a personal safety workshop. Camp Vail is also using the facility for cooking, pottery and science and other camps such as Beaver Creek, Avon and Idaho Springs are coming in as well.
- 13.11. Mr. Ortiz stated that all camp staff have been trained and are executing the camps very well.
- 13.12. Mr. Ortiz mentioned that they added extra days and quite a few additional registrations have come in for Camp Eco Fun. He thanked Mrs. Klehfoth for helping to get the word out.
- 13.13. Mr. Ortiz stated that camp counselors are taking a lot of good photos, getting them to parents and posting them to the VRD facebook page, which parents and children love.
- 13.14. Mr. Ortiz mentioned that parks are in full swing with leagues, events and camps. The volleyball tournament was followed by lacrosse, and then another lacrosse tournament, plus camps. Park maintenance staff have to water at a reduced rate for the events, and the fields will see some dry areas, but they will push them when time and weather allows. Overall the fields should hold up, with renovation scheduled for after the 4<sup>th</sup> of July.
- 13.15. Mr. Ortiz thanked Mr. O'Connell for working so hard on projects, the parking flow at the golf course and scheduling landscaping and logistical work at the golf course.
- 13.16. Mr. Ortiz stated he is working on a parking plan with Ms. Plain and Mr. O'Connell for peak periods. He mentioned that they looked at bringing in a valet company, but are now leaning toward doing managed parking by staff to fill up the lot strategically and test need.
- 13.17. Director Foley asked if we could encourage the men's club to carpool and if there was a way to store clubs at the course. Mr. Ortiz said they are looking into

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## RECORD OF PROCEEDINGS

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### Vail Recreation District June 23, 2016 Meeting Minutes

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incentivizing carpooling, and stated that there is not a way to store clubs securely at the course and that parking at public works can be tricky. Ford Park is not an option either as there are too many managed and paid parking days. Mr. Ortiz reminded the Board that the Golf Club has 86 spots currently and will have 127 spots when the clubhouse is done, and that guests cannot park on the road.

- 13.18. Director Foley asked how the pickleball courts are coming along. Mr. Ortiz stated that there has been some concern about construction noise and cleanup that have been passed along to town. Currently there is no official finish date, but he is hopeful they will be playable this summer.

#### 14. BOARD MEMBER INPUT

- 14.1. Director Foley stated that he attended the recent summer employee orientation, and gave kudos to Mrs. April Heredia and Mrs. Klehfoth for putting it together. He asked if we should do a staff thank you party after the 4<sup>th</sup> of July peak period. Director Saalfeld agreed.
- 14.2. Director Suarez stated that it looked like F&B concessions were going well with how busy Ford Park and the golf course have been. He said that Mr. Dave Root was doing a great job.
- 14.3. Director Kjesbo stated that he went golfing last Sunday and wanted to say how nice the new golf carts are and how well organized the Club was. He gave kudos to the staff for the incredible job they are doing in a tough situation.

#### 15. ADJOURNMENT

- 15.1. Upon a motion duly made and seconded it was unanimously RESOLVED to adjourn the Regular Meeting of the Vail Recreation District Board of Directors.

Respectfully Submitted,  
Jessie Klehfoth  
Secretary to the Meeting