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## RECORD OF PROCEEDINGS

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### **Minutes of the Regular Meeting Of the Board of Directors**

### **Vail Park and Recreation District dba Vail Recreation District October 24, 2013**

A Regular Meeting of the Board of Directors of the Vail Recreation District, Town of Vail, Eagle County, Colorado, was held on October 24 at 5:30 p.m. at the Vail Town Council Chambers, Town of Vail, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

1. MEMBERS PRESENT
  - 1.1. Billy Suarez, Jeff Wiles, Joe Hanlon, Rick Sackbauer
2. MEMBERS ABSENT AND EXCUSED
  - 2.1. Ken Wilson
3. STAFF PRESENT
  - 3.1. Mike Ortiz, Jamie Gunion
4. OTHERS PRESENT
  - 4.1. None
5. CONSULTANTS PRESENT
  - 5.1. Eric Weaver, Robertson & Marchetti, P.C.
6. CALL TO ORDER
  - 6.1. Director Hanlon called the meeting to order at 5 p.m.
7. APPROVAL OF MEETING MINUTES
  - 7.1. By motion duly made and seconded it was RESOLVED to approve the minutes of the September 26 and October 10, 2013 Regular Meetings.
8. PUBLIC INPUT OF ITEMS NOT ON THE AGENDA
  - 8.1. None
9. SEPTEMBER 2013 FINANCIAL REPORT
  - 9.1. Mr. Eric Weaver reviewed the district's financial status through September. He explained overall revenues are approximately \$200,000 favorable due to timing and tax payments. Every department is favorable. Operations remain on track and are \$75,000 favorable. Capital continues to remain favorable with over \$1

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million rolling into the 2014 budget for renovation of the clubhouse. The District is forecasted to finish the year \$117,000 favorable to budget by the end of the year before capital and debt service.

#### 10. PUBLIC HEARING AND REVIEW OF PRELIMINARY 2014 BUDGET

- 10.1. Mr. Weaver provided an overview of the 2014 preliminary budget. Highlights included:
  - 10.1.1. Tax revenues are uncertain at this time and due to a large number of outstanding tax appeals. A contingency for abatements has been included within the budget to account for this.
  - 10.1.2. Sports revenues will be lower due to reduced participation levels with Ford Park under construction.
  - 10.1.3. The Outdoor Branch (Vail Nature Center) has changed as the VRD begins partnering with Walking Mountains to operate programs.
  - 10.1.4. Golf revenues are anticipated to be lower with construction of the 18<sup>th</sup> hole.
  - 10.1.5. Operating expenses are being adjusted to work with multiple departments that are requesting additional hourly staff.
  - 10.1.6. Director Suarez questioned Parks Maintenance staff needs when the field is under construction. Mr. Ortiz explained that even though the park will not be in use, staffing will still be required to maintain the turf during the grow in period.
    - 10.1.6.1. Director Sackbauer encouraged staff to come back as it relates to the pay increases and staffing, including comparing with adjacent agencies such as the Town of Vail, Eagle River Water and Sanitation District and Western Eagle County Metropolitan District. Mr. Weaver explained the majority of year round staff would receive a 3 percent pay increase with many hourly staff receiving an hourly rate increase.
  - 10.1.7. Debt Service costs consists of the Dobson bonds and loans from the Town of Vail for the Gymnastics Center and Dobson, both of which will be paid off in 2014.
  - 10.1.8. Capital needs are at approximately \$2.8 million, with \$1.2 million designated to the Vail Golf Clubhouse renovation. However, the District is short of being able to fund all of these projects by \$800,000, meaning that many projects will go unfunded.
  - 10.1.9. The Fund Balance will finish in 2014 with \$2 million, higher than usual, to partially fund the capital needs in 2015, with many of those projects also going unfunded. At the end of 2015 the District is expected to be back to the fund balance goal of \$1,500,000, consisting of \$100,000 restricted for TABOR, \$300,000 restricted for the Dobson bonds and \$1,100,000 assigned for future operations.

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- 10.2. Mr. Weaver reviewed proposed capital projects to be funded in 2014. These included:
- 10.2.1. A final exhibit for the Imagination Station, Thoughts Flow.
  - 10.2.2. Refinishing the floors and continued replacement of signage at the Nature Center.
  - 10.2.3. Equipment for the new synthetic turf at Ford Park, plus new soccer goals, fencing and moveable bleachers. The bleachers will have wheels, rails and will be a better fit for Ford Park. Mr. Ortiz encouraged donation of the old bleachers to the Town of Vail for their use.
  - 10.2.4. Golf includes repairs to the golf cart fleet that should extend the life of the carts. Additionally, plans to begin leveling the tees, plus allocated dollars for the clubhouse renovation. There is also a plan for clubhouse management by the VRD during the clubhouse renovation. The 18<sup>th</sup> tee enhancement and cart path relocation is also included.
  - 10.2.5. Dobson includes repairs to the event stage, video camera system for surveillance, plus replacement of interior flooring of the lobby and locker rooms.
  - 10.2.6. All capital expenses have a 15 percent contingency while the VRD moves through the planning and bidding process.
- 10.3. Mr. Weaver then reviewed the unfunded project list for 2014, the largest of which include:
- 10.3.1. The Athletic Field building to include restrooms roof and rebuild for additional storage.
  - 10.3.2. Hole 13 renovation at the Vail Golf Course.
  - 10.3.3. Remodel of concessions at Dobson Ice Arena, as well as new bleacher seating in the arena.
- 10.4. Mr. Weaver requested board questions and input:
- 10.4.1. Director Wiles questioned budgeting for storage space for the Sports Department. Mr. Weaver explained it is not planned for 2014 as the storage at the west end of the field will not yet be used by the Parks department but will be added for the 2015 budget.
    - 10.4.1.1. Director Sackbauer motioned the VRD Board move the \$1.2 million budgeted for the clubhouse renovation to be broken out in the fund balance of the District as committed, with a caveat that it must include a 160-seat community room to be released from being committed by the Board. Committing the funds provides the board with an opportunity to review the ROI if plans change on the clubhouse renovation.
    - 10.4.1.2. Director Suarez questioned if the VRD is committed to the clubhouse renovation. Mr. Ortiz explained that the VRD is committed to a 160-seat community space being included in the clubhouse renovation.

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- 10.4.1.3. Mr. Weaver explained it provides the VRD Board with the opportunity to discuss funding for the clubhouse renovation should the capacity be lowered from a 160-seat community room.
- 10.4.1.4. By motion duly made and seconded it was RESOLVED to reassign \$1.2 million of the existing fund balance be committed towards to the clubhouse renovation project with a 160-seat seating capacity in the community room.
- 10.4.2. Director Sackbauer questioned if it is time to review the rates and programs at the Vail Golf Club. He encouraged working with the Vail Golf Club “community” on the rates and pass/punch card programs that could assist with budget shortfalls.
- 10.5. By motion duly made and seconded it was RESOLVED to move into a public hearing for the 2014 budget. Hearing no comment, the hearing was continued to the November 14, 2013 meeting.

## 11. EXECUTIVE DIRECTOR REPORT

- 11.1. Mr. Ortiz highlighted the following during the Executive Director Report:
  - 11.1.1. Aerification of the tees and greens and seeding of the fairways are complete. Snowmold fungicide is being planned prior to the next large snowfall. Snowmold fungicide is also being readied for the athletic field and Homestake Peak School field.
  - 11.1.2. Vail Golf Club Director Alice Plain will be awarded “Merchandiser of the Year” on Nov. 1. Mr. Weaver also said the Vail Golf Club pro shop netted over \$100,000 this past year.
  - 11.1.3. The sports department has been busy timing a variety of races for other entities, including fundraisers for the Battle Mountain High School. Most recently the Zombie Run in Eagle Vail. Mr. Ortiz said he is proud of the sports department for getting out in the community to assist in races and provide the community with great events and fundraising opportunities.
  - 11.1.4. Nov. 15-16, Dobson Ice Arena will host an NCAA Div. I Women’s Ice Hockey Weekend. It will include four of the top women’s collegiate teams in the U.S. Tickets are \$10 for one night or \$15 for two nights. Skate Club of Vail is planning for the holiday ice show, which will be choreographed and organized by Dobson instructors.
  - 11.1.5. Marketing is working on the Vail Daily and Sneak Peak on a story on Ford Park.
  - 11.1.6. Community Programming is working to increase its programs and hiring instructors.
  - 11.1.7. Hole 18 work continues while weather permits. Work will continue in the spring. Bids for the netting project will be opened on Oct. 25 with selection and construction this season. Staff is working on a plan to coordinate with the Nordic Center for both the netting project and 18<sup>th</sup> hole.

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11.1.8. Construction continues at Ford Park with the east side graded. Irrigation has been installed; no drainage has been installed to date.

#### 12. BOARD MEMBER INPUT

12.1. Director Suarez shared that during the Town of Vail candidate forum there was a question about water quality in relation to the synthetic turf being installed at Ford Park. Mr. Ortiz explained ACC is researching products for Ford Park with drainage as a priority. No drainage has been installed at Ford Park to date.

12.2. Director Wiles shared that the Trick or Treat Trot is taking place Oct. 31.

12.3. Director Sackbauer commented there was a story in the Vail Daily about the Battle Mountain High School boy's soccer team and the impact Sports Director Joel Rabinowitz has had on the team. He gave his kudos to Mr. Rabinowitz for an excellent job with the team and in the community.

12.4. Director Hanlon encouraged staff to review video surveillance needs at the town-owned facilities the VRD operates its programs out of. He also said he is looking forward to the NCAA Div. I hockey weekend at Dobson. He offered Dobson Ice Arena Manager Jared Biniecki the board's support for the tournament. He also commended staff for its work on the budget.

#### 13. REVIEW OF 2013 FOOD AND BEVERAGE OPERATIONS AT THE VAIL GOLF COURSE

13.1. The item was tabled until a later date.

#### 14. ADJOURNMENT

14.1. Upon a motion duly made and seconded it was unanimously RESOLVED to adjourn the Regular Meeting of the Vail Recreation District Board of Directors.

Respectfully Submitted,

Jamie Gunion  
Secretary to the Meeting