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## RECORD OF PROCEEDINGS

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Minutes of the Regular Meeting  
Of the Board of Directors

Vail Park and Recreation District  
dba Vail Recreation District  
January 27, 2022

A Regular Meeting of the Board of Directors of the Vail Recreation District, Town of Vail, Eagle County, Colorado, was held on January 27, 2022 at 5:00 p.m. via virtual meeting, in accordance with the applicable statutes of the State of Colorado.

1. MEMBERS PRESENT

1.1. Jason Plante, Kim Rediker, Roland Kjesbo, Kirk Hansen

2. MEMBERS ABSENT AND EXCUSED

2.1. Tom Saalfeld

3. STAFF PRESENT

3.1. Mike Ortiz, Jessie Klehfoth

4. OTHERS PRESENT

4.1. None

5. CONSULTANTS PRESENT

5.1. Eric Weaver

6. CALL TO ORDER

6.1. Director Rediker called the meeting to order at 5:00 p.m.

7. CHANGES TO AGENDA

7.1. Director Rediker removed the Reinstatement of Disaster Declaration Resolution from the agenda and added a Review of Amilia Registration Software.

8. APPROVAL OF MEETING MINUTES

8.1. By motion duly made and seconded it was unanimously RESOLVED to approve the minutes of the November 11 regular meeting.

9. PUBLIC INPUT FOR MATTERS NOT OTHERWISE ON AGENDA

9.1. None

10. 2022 MEETING DATES

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- 10.1. Mr. Eric Weaver directed the Board to the proposed 2022 meeting dates as listed in the Board packet. The proposed meeting dates for 2022 are the fourth Thursday of every month, except for November and December when the Board will meet on the second Thursday due to the holidays.
- 10.2. By motion duly made and seconded it was unanimously RESOLVED to approve the 2022 proposed meeting schedule as presented.

#### 11. 2022 RESOLUTION DESIGNATING POSTING LOCATIONS

- 11.1. Mr. Weaver informed the Board that the proposed posting location for 2022 Board meeting agendas would be on the District's website - [www.vailrec.com](http://www.vailrec.com).
- 11.2. By motion duly made and seconded it was unanimously RESOLVED to approve the 2022 resolution designating posting locations as presented.

#### 12. RESOLUTION OF ELECTION

- 12.1. Mr. Weaver directed the Board to the Resolution of Election in the Board packet, calling for a regular District election to be held on May 3, 2022 for three Directors to serve for a term of three years each. The resolution also designates April Heredia as the Designated Election Official and allows the DEO to cancel the election if there are not more nominations received than seats available.
- 12.2. By motion duly made and seconded it was unanimously RESOLVED to approve the 2022 Resolution of Election as presented.

#### 13. REVIEW OF AMILIA REGISTRATION SOFTWARE

- 13.1. Mrs. Jessie Klehfoth gave the board an overview of the Amilia registration software and how it has served the District and District's users for the first four months since launch. The Amilia software went live on Sept. 16 after the District's supervisors did an extensive search for a new software to replace MaxGalaxy, which was discontinued in October. Since going live, 2,489 new users accounts have been created for over 4,635 unique clients. Over \$600,000 in revenue has been captured by the District. The software offers many benefits to customers and staff, and the majority of VRD departments are now using this system daily for everything from pass sales, to activity and race registration, to court and facility reservations.
- 13.2. After some discussion, the Board thanked Mrs. Klehfoth for the presentation.

#### 14. RESOLUTION AMENDING 2021 PERSONNEL MANUAL

- 14.1. Mr. Ortiz directed the Board to the resolution amending the 2021 employee handbook as presented in the Board packet.

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- 14.2. By motion duly made and seconded it was unanimously RESOLVED to approve the resolution amending the 2021 employee handbook as presented.

#### 15. DECEMBER 2021 FINANCIAL REPORT

- 15.1. Mr. Weaver gave highlights of the preliminary 2021 year end financials as presented in the Board packet, noting that the District finished the year favorable to both budget and forecast.

#### 16. EXECUTIVE DIRECTOR INPUT

- 16.1. Mr. Ortiz gave highlights from the directors reports as presented in the Board packet.

#### 17. BOARD MEMBER INPUT

- 17.1. Director Hanson gave a summary of what is going on in rec sub- committee regarding Dobson. He shared how the Town of Vail wants to bring in a consultant to see if the building needs to come down and be replaced.
- 17.2. Director Kjesbo shared how pleased he is to see that F&B had a great year and gave praise to Mr. Ortiz and his staff. He also shared is concern about upcoming capital projects and how hard it is going to be getting contractors to complete our projects.
- 17.3. Director Plante thanked Jessie for all her work that she has put in with Amilia. He also thanked Dobson staff for all their hard work in keeping events going at the ice arena. He also shared that he has heard great feedback on the skimo races.
- 17.4. Director Rediker shared that it would be wise for us to review our insurance on our buildings, content and equipment due to the Marshall fire to make sure we are covered in all areas. She also asked that we do a salary review before her exit to make sure we are where we need to be. Mr. Ortiz shared that we are in the works with someone right now and we are in talks with an outside consultant to do this for us.

#### 18. ADJOURNMENT

- 18.1. Upon a motion duly made and seconded it was unanimously RESOLVED to adjourn the Regular Meeting of the Vail Recreation District Board of Directors.

Respectfully Submitted,  
Jessie Klehfoth and April Heredia  
Secretaries to the Meeting