

VAIL PARK AND RECREATION DISTRICT
d/b/a VAIL RECREATION DISTRICT
BOARD OF DIRECTORS

5:00 P.M.
Thursday, July 10, 2014
Town of Vail, Council Chambers
AGENDA
REGULAR MEETING

1. Call to Order
2. Approval of Minutes
 - a. June 26, 2014
3. Public Input of Items not on the Agenda
4. Planning for Celebration of Opening 18th Hole-Mr. Mike Ortiz
5. Executive Director Input
6. Board Member Input
7. Adjournment
8. Facility Site Visits – Golden Peak Tennis and Pickle Ball Courts, Golden Peak Children’s Center - Pre-Kamp Vail, Vail Athletic Field

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting Of the Board of Directors

Vail Park and Recreation District dba Vail Recreation District June 26, 2014

A Regular Meeting of the Board of Directors of the Vail Recreation District, Town of Vail, Eagle County, Colorado, was held on June 26, 2014 at 5:00 p.m. at the Vail Town Council Chambers, Town of Vail, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

1. MEMBERS PRESENT
 - 1.1. Kim Newbury, Tom Saalfeld, Kevin Foley, Jeff Wiles, Billy Suarez
2. MEMBERS ABSENT AND EXCUSED
 - 2.1. None
3. STAFF PRESENT
 - 3.1. Mike Ortiz, Scott O'Connell
4. OTHERS PRESENT
 - 4.1. Steven Klehfoth and Andy Stewart
5. CONSULTANTS PRESENT
 - 5.1. Eric Weaver, Robertson & Marchetti, P.C.
 - 5.2. Dan Cudahy, McMahan and Associates, LLC
6. CALL TO ORDER
 - 6.1. Director Wiles called the meeting to order at 5 p.m.
7. APPROVAL OF MEETING MINUTES
 - 7.1. By motion duly made and seconded it was RESOLVED to approve the minutes of the June 12, 2014 regularly scheduled meeting.
8. PUBLIC INPUT OF ITEMS NOT ON THE AGENDA
 - 8.1. None
9. 2013 AUDIT REPORT PRESENTATION
 - 9.1. Mr. Dan Cudahy with McMahan and Associates, LLC reviewed the 2013 audit. He explained the district received a clean opinion on the District's 2013 audit. They reviewed internal controls as part of the audit. Everything was in good

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order. The financial position of the district is good with approximately \$3 million in available funding. Of that \$1.2 million is for the Vail Golf Clubhouse remodel and \$800,000 is assigned to capital projects. This leaves \$1 million in operating reserves. There was increase in net position of \$480,000, meaning the district is doing well financially.

9.1.1. Director Saalfeld asked how in depth the audit is. Mr. Cudahy explained they use a risk-based approach and look at which areas are in need of further examination and testing. The evaluation shows that the district is financially stable following this review.

9.1.2. Director Saalfeld asked Mr. Weaver the process for invoicing and reconciliation. Mr. Weaver explained April Heredia, Financial Manager for the District, collects processes the mail and invoicing/billing. Invoices go to the directors who code these and then April writes the checks which can be signed by Director Mike Ortiz and Marketing Director Jamie Gunion. Monthly reconciliation is done by Mrs. Heredia and reviewed by Mr. Weaver. Following this, Mr. Weaver prepares and reviews financial reports on a monthly basis and requests variance reports from the departments.

9.1.3. Mr. Weaver explained that in general the VRD is not building a reserve for capital projects, but addressing projects year-by-year. The VRD is not in the position to have money set aside to work on large projects.

9.2. By motion duly made and seconded it was RESOLVED to accept the 2013 Audit Report.

10. ADOPTION OF RESOLUTION FOR THE POLICY ON RESPONDING TO OPEN RECORDS REQUEST (CORA)

10.1. Mr. Ortiz explained that when the district receives an open records request, the district had not had a policy of how to address these requests. The policy names Mr. Ortiz as the custodian for open records requests. Requests must be made in writing to Mr. Ortiz and be very specific. If there are any questions to the request, the VRD will utilize their legal counsel for advice. Pursuant to CORA, the VRD has three days to respond to requests. If there is a large amount of information needed, the VRD can request an extension of up to seven days. If more time is needed, the VRD will confer with the requesting parties. The VRD typically does not charge for open records requests. However, if there are large requests, there is an option for Mr. Ortiz to charge for such for time collecting information.

10.2. Mr. Weaver explained this is a new mandate by the state and the policy will be placed on the website for requesting parties to follow as needed.

10.3. Director Foley questioned emails that can be turned over as part of the request. Mr. Ortiz explained that emails permanently deleted prior to a request are not required to be included. Once a request is made, emails after that requests not deleted or created are to be maintained and turned over.

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- 10.4. Director Newbury encouraged Mr. Ortiz to follow the policy and be fair when charging if it's necessary. It can take a lot of time to respond to such requests.
- 10.5. By motion duly made and seconded it was RESOLVED to adopt the Open Records Request (CORA) Policy.

11. MAY 2014 FINANCIAL REPORT

- 11.1. Mr. Eric Weaver reviewed the profit and loss portion of the financials through May. Overall, revenues are slightly favorable with most departments favorable.
- 11.1.1. Through June 22, the Vail Golf Club pass sales were down 5 percent due to discounts, slower start to the season and construction taking place. Numbers are relatively consistent and being monitored.
- 11.1.2. On the expense side, almost every department is favorable with savings in administration from legal fees, plus timing. A later start in golf also results in favorable variances for spending.
- 11.1.3. Capital is on track.
- 11.1.4. Director Suarez questioned rounds. Mr. Weaver explained it has varied through the summer, being down 1,300 rounds, then up and tracking, and then down. Once the peak season prices take place July 1, Mr. Weaver said it will be easier to compare.
- 11.1.5. Director Saalfeld questioned if rounds do not pick up, is there a process to encourage play. Mr. Ortiz says there are options to create discounts and opportunities for increase play, as well as working with the business community and marketing.
- 11.1.6. Mr. Ortiz also explained the 18th hole will open on July 1.

12. REVIEW OF DISC GOLF FINDINGS

- 12.1. Mr. Scott O'Connell explained he has contacted Town of Vail staff, a wetland consultant and disc golf course designer to discuss and review options to design of a disc golf course in the area known as Katsos Ranch, located near East Vail. Staff has begun pricing equipment needs that are necessary to create a course, such as tee boxes, holes and trails. He said it's early in the process, but progress is being made.
- 12.2. Director Foley asked what the town's recommendation was for creation of a disc golf course and parking requirements.
- 12.2.1. Mr. O'Connell said there are four different use options, with a recommendation for "passive recreation." Much of this will depend on intersecting with wetlands in the area and how to avoid such areas. Mr. O'Connell explained town staff will provide an opinion on parking areas, such as the East Vail lot just off the interstate.
- 12.3. Mr. O'Connell also said following review, more information and budget creation, a presentation and discussion should occur with the Vail Town Council, the community and recreation subcommittee.

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- 12.4. Mr. Steven Klehfoth with Flying Eagle Disc Society spoke to the board. He explained the society has approximately 100 members in its club. The club would like to work with the VRD on creation of the course that is easily accessible to the public. He explained the sport attracts a large number of travelers and would bring disc golfers from not only across the county but from throughout Colorado.
- 12.5. Director Saalfeld questioned maintenance of the course.
- 12.5.1. Mr. Klehfoth explained the club acts as stewards for the Eagle County Fairgrounds Course including trimming, weeding, etc. They appreciate the natural aspect of Vail, so maintenance would be limited.
- 12.5.2. Mr. Andy Stewart, also a member of the Flying Eagle Disc Society who designed a course for the Katsos area, explained the course would be an ideal location as a mountain course.
- 12.5.3. Director Suarez questioned what would make the course world class?
- 12.5.3.1. Mr. Klehfoth, explained for amenities would be limited but could include signage, scorecards, potentially a restroom-type facility, large tee pads, erosion control, nice tees and baskets. Many are traditional things you see at a golf course.
- 12.5.4. Director Newbury expressed concerns about using what is considered a very native area. She asked for specifics for maintenance.
- 12.5.4.1. Mr. Klehfoth explained long grass makes it difficult to find discs. Ideally, you would need reasonable maintenance for disc golfers for all levels with minimal vegetation removed. There are options for walking to and from baskets to tee boxes such as trails that fit with the natural surroundings.
- 12.6. Mr. O'Connell explained that cost estimates for both permanent and removable structures/tee boxes/holes have been done. Pending further review, the VRD would most likely look at a hybrid of permanent and removable structures. However more information is required before costs are announced.
- 12.7. Director Wiles questioned liability.
- 12.7.1.1. Mr. Stewart explained their club has its members sign liability forms; however, Eagle County holds the liability coverage for the fairground's course.
- 12.7.1.2. Mr. Ortiz explained it will operate like an open park.
- 12.8. Director Foley explained it would be an inexpensive recreation option for the community and visiting guests. Input from the community will be an important part of the process as the VRD moves forward.
- 12.9. Director Wiles questioned the popularity of disc golf courses and if there is a statewide program.
- 12.9.1. Mr. Klehfoth said there is a Colorado Disc Golf Association; however most communities have their own clubs. Many clubs travel to courses throughout the state and nation and turn these trips in to vacations and "daycations."

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12.10. Mr. O'Connell said next step is to meet with the recreation subcommittee and move forward with further research, discussions with the town and appropriate consultants.

13. RECREATION SUBCOMITTEE UPDATE

13.1. Mr. Ortiz provided a recap from the most recent recreation subcommittee meeting.

13.1.1. Discussion about Booth Creek Park redesign included keeping the park as natural as feasible. Those at the meeting talked about acceptable amenities such as tennis courts, a refurbish playground and restrooms. Mr. Ortiz said Pickleball courts are not to be included and will be located at the Golden Peak. Improvements will be made to the Golden Peak tennis courts. Mr. Ortiz was directed by the subcommittee to take inventory of all the tennis courts available in town to research needs for hard-court tennis. There will be another neighborhood meeting to discuss the project and gather further public input.

13.1.2. Director Foley said they also discussed disc golf in the meeting. The VRD will bring information back to the subcommittee following public input and more research.

13.1.3. Mr. Ortiz said Greg Hall with the town of Vail is looking at improving signage for the Community Programming space.

13.1.4. Director Saalfeld encouraged the District is cautious about losing tennis courts or becoming liable for tennis courts that are a capital spending concerns.

14. EXECUTIVE DIRECTOR'S INPUT

14.1. Mr. Ortiz provided a brief recap from the Director's Report.

14.1.1. The 18th hole will open on July 1. A portion of the tee boxes have been releveled throughout the course. The golf bikes have arrived. The Golf and Yoga Retreat was a success with 18 participants.

14.1.2. The Kids Adventure Games is sold out on Friday and Saturday with 40 spaces for Sunday.

14.1.3. King of the Mountain Volleyball Tournament went well with coordination in both Vail and EagleVail. A special thanks to Sports Director Joel Rabinowitz for organizing parking in EagleVail and working with the tournament director.

14.1.4. Bike races are going well. The Vail HillClimb running race will take place July 5.

14.1.5. The Vail Girl's Soccer Academy took place this week, coached by local athletes. Lots of sports programs are underway.

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- 14.1.6. Jamie had a live radio interview with a large radio station in Houston and spoke about the Kids Adventure Games, golf bikes and other VRD programs. This was coordinated with the VLMDAC.
- 14.1.7. Julie Cotter, the new head coach at the Vail Gymnastics Center is now coaching and working in Vail. We're excited to have her.
- 14.1.8. Parks department are busy maintaining the Vail Athletic Field, EagleVail fields and other fields throughout Vail.
- 14.1.9. Imagination Station traffic is picking back up, as well as fitness classes. Community Programming is offering a Parkinson's Dance Class.
- 14.1.10. Adult leagues at Dobson Ice Arena are full. Dobson also is hosting a Hispanic Dance at Dobson on July 5.
- 14.1.11. Director Foley questioned Ford Park progress. Mr. Ortiz said the contractor is behind. Originally turf was to be installed July 1 and now it is estimating Aug. 1. Town and VRD staff have expressed concerns with turf being installed after Aug. 1 and the contractor is working on getting that timeline moved up.

15. BOARD MEMBER INPUT

- 15.1. Director Saalfeld said he used the new golf bike yesterday and reviewed the new hole 18. He said the hole looks challenging and fun. The bike was fun.
- 15.2. Director Suarez commented on the Ford Park parking lot is moving along. Director Suarez questioned who maintains restrooms as he has received comments that the restrooms are not being maintained properly during busy times.
- 15.3. Director Foley said the maintenance of the sand volleyball courts is great and he appreciates the care of the courts. He questioned 18th opening. Mr. Ortiz said a celebration will take place for the hole including recognition of Terry with golf maintenance.
- 15.4. Director Wiles questioned a fly over piece for the 18th. He said he received comments from guests of Vail Mountain and were appreciative of golf staff and the views. He also rode the golf bike for nine holes. He encouraged installing cup holders and GPS, but had a great time. Additionally, he commented on the Summer Solstice race and how professionally the race is operated. There were runners from all over the country and world. He encouraged board members come and help at upcoming races.

16. ADJOURNMENT

- 16.1. Upon a motion duly made and seconded it was unanimously RESOLVED to adjourn the Regular Meeting of the Vail Recreation District Board of Directors.

17. FACILITY SITE VISIT TO VAIL TENNIS CENTER

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17.1. The board visited the Vail Tennis Center to meet with staff and discuss concerns, opportunities and facility needs.

Respectfully Submitted,

Jamie Gunion
Secretary to the Meeting

VAIL RECREATION DISTRICT DIRECTOR REPORTS
July 10, 2014

GOLF MAINTENANCE

- 18th hole opened on July 1, 19th hole was taken out of the rotation. Early comments on the design and condition of the hole have all been positive. Carts are restricted to paths as much of the sod is still quite immature and would not handle cart traffic without consequences next spring. At a later point in time, when I feel it is to the stage in which it can handle traffic, we will drop the ropes. The green is currently being mowed at .175", as compared to the greens on the rest of the golf course mowed at .125". The 18th green still has subtle lows and crowns from the transplanting process; the cutting height will be dropped only after continued light sand topdressings, verti-cuttings, aerations and rollings to allow lower mowing without "scalping" the crowns of the turf plants and causing injury. The native areas on the left of the hole will likely be roped off through August, as the varieties of grasses in the native mix take much more time to mature than fine turf seeded areas.
- The former putting green continues to serve as the chipping green and likely will into August. Like the 18th green, it is being mowed to .175". It sustained some damaged areas when we tried to lower the cutting height too quickly. At this point, I believe it is a quality chipping/pitching surface as the ball does have a good run-out.
- The only tee boxes that were re-leveled by Links Land that are not in play as of today, are the back tee box on #2, and the blue tee box on #9. I think by the end of this week, they will be able to be opened up.
- The old 18th green was seeded to Poa on July 1, and we saw germination of the seed two days later. As of July 7, you can see a fairly uniform stand of seedlings on most portions of the green. Based on its current status, I'm hoping to put a first mow on it by the end of July, with the possibility of being able to utilize it as a bunker practice facility, putting, or chipping green sometime in August. A more specific date will be forecasted in the next Director/Board report.

GOLF OPERATIONS

- This past week was busy at the golf course. Our daily revenues were strong Thursday, Friday and Saturday. We received many positive comments on the condition of the golf course.
- Comments on the new 18th hole have been positive. Many of our locals had a chance to play the hole last week.
- Denver Post photographer was on site this past Saturday taking photos of a couple on golf bikes. The photographer loved the concept and thought this would take off in the near future. He spent quite a bit of time following and photographing for 4 holes on the front 9.
- Colorado Springs Gazette will be running a story on the golf bikes in the near future. I conducted an interview with the sports writer last week and sent some recent photos.
- We are hosting a Taylor Made and NIKE Demo Day Friday, July 11 from 1-7 p.m. We plan to have a skills contest, BBQ and drinks on the range during the demo day.

- We are working with the different GPS companies on updating the new 18th hole. The big three are Garmin, Golf Buddy and Sky Caddy. Sky Caddy plans to come to the course and walk the entire course for an updated layout and yardage.
- Our ladies clinic has been very well attended this summer. Our New “Ladies Nine on course play and instruction” has been well received as well. I heard from one student who has her best game ever after taking the on course clinic.
- The golf bikes have been renting daily. We have received positive feedback on their experience. We have a reservation system in place as well. The pedals that are currently on the bike are for BMX bikes. They have knobs on both sides of the pedal that can cut your lower leg if pedal slips. I have ordered pedals, which should be better for these bikes. We will replaced two sets to see. We plan to file down the other pedals and test this.
- Alice will be interviewed on Thursday at the Vail Golf Club by the editor of the Avid Golf Magazine, Jon Rizzo. This will be a PR piece in the Avid Golfer August edition about Alice working with students with Multiple Sclerosis as well as teaching golf students with disabilities.

SPORTS REPORT

- Vail Lacrosse Shootout was in town. We moved onto the “Elite” portion of the tournament with the Vail fields playing host to the New Zealand, Israeli, Australian and Iroquoi National teams in preparation for next weeks, world championships in Denver.
- We did get approval for new bike courses on Vail Mountain for Wednesday’s race (July 9), that will live up to the course name the Vail Grind. Expert racers will race from the base of the mountain to the top and descent back down for approximately 12 miles.
- Kids Adventure Games spectator guide is printed and has been distributed around town pre 4th of July.
- Town of Vail is reviewing the Kids Adventure Games permit that was submitted last week.
- Kids Adventure Games Mud Run registration is now open.
- Sports Department has been contracted to time the Dunk N Dash series for the Town of Avon the next five Mondays.
- Looks like the Fred Ammer Vail Invitational Soccer Tournament will see roughly 16 teams from around the state, playing in Vail, July 18-20. We have limited space due to the construction at Ford Park.

MARKETING

- Marketing is cranking.
- Thanks to Alice Plain and her timely response with media inquiries surrounding the golf bikes.
- The Kids Adventure Race spectator guide has been printed and distributed. We will do an insert in the Vail Daily the Friday of the Games in addition to handing them out to Vail businesses. Working on participant information, volunteer call out, mud run marketing and more. Only 4 weeks left until the Games begin.

GYMNASTICS

- Both team and public camps for the month of June were a success. All the public camps for July have filled to capacity with a wait list.

- New practice incentives and strategies are being implemented with noticeable improvements thanks to the new Girl's Team Coaches.
- All coaches seem to be settling in to their summer schedules and to be happy and enthusiastic employees during their first summer with the Center.
- Parents are taking actions toward fundraising projects to assist in team's fees and costs.

PARKS MAINTENANCE

- Ford Park: Slowly progressing, more work being done on fields now. Artificial turf company coming in to start around the July 11. Sod should be installed by the end of the month. Bus stop open and access to lower bench by courts and around field.
- Athletic Field: Finished LAX Shootout on July 6, time for some quick field recovery, then camps will start. Rugby had its opener last week, so on to a regular schedule.
- Homestake Peak School and EagleVail Fields: Normal soccer and then had some Lax teams practice and have games there. Still softball three nights a week.
- Donovan: Had some Lax teams practice and have clinics there.

COMMUNITY PROGRAMMING

Community Programming

- Traffic at Imagination Station is picking back up with more people in town. We are seeing 5 to 10 families per day. The self-pay station is helping with revenue as Imagination Station is often unstaffed for the summer.
- Fitness classes are back to typical levels in the morning sessions. We had few new TRX students and Aikido students come in for a free trial a couple weeks back. One TRX and one Aikido student became monthly members, and another TRX student bought a punch pass.
- Paint Your Own Pottery has been fairly quiet.
- We hosted Jammin' Jazz Kids with the Vail Jazz Foundation on Monday, July 7. This is the first of four in a series. With only two students, we pulled in a group of eight Camp Vail kids to make it a vibrant lesson for the children – and it was a cool free option for the camp kids.
- Dance For Parkinson's is going to give it another try with increased marketing from VVF with a class on Thursday, July 10.

Camps

- Camps really picked up participation the week of June 30. Jerrica and Sara were quite busy registering walk-in customers. This is continuing the week of July 7. Camp Eco Fun was over-full the week of July 30; we changed Maddy's schedule to get her into camp two more days, and Sara and Chad were each in camp one day to accommodate the large numbers of children. Pre Kamp is up to four staff per day. Pre Kamp, and Camp Vail are at or near capacity for the remainder of the summer. Camp Eco Fun is near capacity, but still has space every week (unlike any summer for the past five).
- Camps are running smoothly. Children are safe, having fun and learning. Staff are getting along well, working hard and enjoying their work.

Marketing/Photos (Tooting Our Own Horn)

- Camp Staff have been taking many photos. We are printing them and offering them to parents at pick-up. We have been sending them to Jamie to post on Facebook, Instagram, etc.

BUILDING MAINTENANCE

Vail Golf Course

- Hole #8 gas line exposure
 - The gas line along Gore Creek (north of #8 green) was exposed during high water, a temporary structure has been built to protect the line and permanent fix is being explored. Xcel energy may be interested in relocating the line to the south but would involve TOV and VRD participation.

Vail Golf Clubhouse

- Newest roof leak has been repaired, we will continue to run into these issues until the club house project moves forward
- Water line leak in cart barn has been repaired, leak caused by eroded plumbing pipes, the plumbing in the club house continues to be a challenge due to age of utility

Vail Golf Maintenance Bldg

- Heater in garage bay is scheduled to be replaced, this is a TOV project managed by VRD
- Man door on west side also scheduled for replacement

Ford Park and Athletic Fields Renovation

- Work on fields has picked up pace. Irrigation and drainage nearing completion. The large top soil pile will be getting smaller each day.
- Sod scheduled to go down starting August 1st.

Tennis

- Golden Peak tennis courts nearing completion (finish date is July 8). All cracks repaired and high spots ground down. New surface installed with new Pickle Ball court configuration installed. This is a great newly renovated facility that our community should be proud of.

Dobson

- Concessions is looking at replacing the sink for code compliance, trying to schedule for annual maintenance closure.
- Boiler Project under way with 1 new boiler "on line" and being tested. Final swap over of old to new will be complete the week of July 14.
- CO doorways completed maintenance of door entry
- Bricks on west end of building to be repaired / replaced. This will be a TOV project managed by VRD

Gymnastics

- Working with TOV on water infiltration issues on north side of bldg.

VRD F&B

- Operated seven days of satellite operations at Vail Athletic Field for Lacrosse shootout. Promoter was very happy with the operation and guests appreciative of the services.
- Hispanic dance at Dobson Ice arena on July 5 was not well attended.

Projects on the Radar

- ERW&SD will be working on replacing wells and pumps in the vicinity of #12 greens (specifically on the west side of the restrooms). Project is scheduled for

fall 2014 and will have a minimal impact on play (driving carts around construction on the way to 13). Additional details are being discussed now.

DOBSON

- Dobson hosted a Hispanic dance on July 5.
- Dobson is hosting the annual Vail Skating Invitational this week. Competition begins Wednesday and concludes on Sunday.