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## RECORD OF PROCEEDINGS

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Minutes of the Special Meeting  
Of the Board of Directors

Vail Park and Recreation District  
dba Vail Recreation District  
March 13, 2020

A Special Meeting of the Board of Directors of the Vail Recreation District, Town of Vail, Eagle County, Colorado, was held on March 13, 2020 at 5:00 p.m. at the Vail Golf & Nordic Clubhouse, Town of Vail, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

1. MEMBERS PRESENT

1.1. Tom Saalfeld, Jason Plante, Roland Kjesbo, Kim Newbury Rediker

2. MEMBERS ABSENT AND EXCUSED

2.1. Bill Suarez

3. STAFF PRESENT

3.1. Mike Ortiz, Jessie Klehfoth, Scott O'Connell

4. OTHERS PRESENT

4.1. Michael Cacioppo

5. CONSULTANTS PRESENT

5.1. Eric Weaver

6. CALL TO ORDER

6.1. Director Saalfeld called the meeting to order at 5:02 p.m.

7. CHANGES TO AGENDA

7.1. None

8. PUBLIC INPUT FOR MATTERS NOT OTHERWISE ON AGENDA

8.1. None

9. RESPONSE TO EAGLE COUNTY PUBLIC HEALTH ORDER

9.1. Mr. Ortiz started by thanking Mr. Weaver, Mr. O'Connell and Mrs. Klehfoth for all their decision-making help over the past few days. Mr. Ortiz explained the process staff went through yesterday by which they made the decision to close facilities to the public. After meetings with the Town and listening in on calls with Eagle County Public Health, where the county decided to limit all groups to 50 people or less, VRD didn't think it would be possible to

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continue programming. Quickly, word was given to managers and participants, and Mrs. Klehfoth assisted with all public information dissemination.

- 9.2. Mr. Ortiz stated the purpose of this special meeting was for two items. The first was to ask the Board to consent to an emergency declaration that Mr. Ortiz filed earlier that day. The original declaration was set to be in effect for seven days, starting on March 13, and Mr. Ortiz asked the Board if they would be interested in approving and extending it until April 8 to align with the county's public health order.

9.2.1. Director Rediker read the declaration aloud. After some discussion, and by motion duly made and seconded it was unanimously RESOLVED to consent to the Vail Park and Recreation District Declaration of a Local Disaster Emergency, to terminate on April 8 unless continued by the Board.

- 9.3. Mr. Ortiz stated the second order of business was in regards to employee benefits and wages. With the closing of facilities to the public and the cancelation of all programming and events during the public health order timeframe, he asked the Board to consider paying hourly Nordic staff through April 5, the original end of the season. He also would like to continue to employ full-time, hourly employees, and said there is still much work to be done cleaning facilities and planning for summer. He said if employees run out of work at their own facilities, they may be moved to help with other departments.

9.3.1. Mr. Weaver stated that overall the financial cost to VRD of keeping a small number of hourly staff on during this time would be minimal.

- 9.4. Mr. Ortiz also talked briefly about employee benefits and thanked the Board for being lenient in the past by granting additional sick time for extended illnesses.

- 9.5. Director Saalfeld thanked Mr. Ortiz for his incredible and dynamic response and leadership during this challenging time.

- 9.6. Mr. Ortiz also talked about outreach to wedding guests and program participants and said the VRD will be offering refunds and/or hoping to change dates and postpone activities until facilities can reopen.

- 9.7. After some discussion, the Board thanked Mr. Ortiz for his work and encouraged him to move forward with all employee wages and benefits as discussed.

#### 10. EXECUTIVE DIRECTOR INPUT

- 10.1. None

#### 11. BOARD MEMBER INPUT

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11.1. Director Plante thanked Mr. Ortiz and Mrs. Klehfoth for their hard work.

#### 12. ADJOURNMENT

12.1. Upon a motion duly made and seconded it was unanimously RESOLVED to adjourn the Special Meeting of the Vail Recreation District Board of Directors.

Respectfully Submitted,  
Jessie Klehfoth  
Secretary to the Meeting