

VAIL PARK AND RECREATION DISTRICT  
d/b/a VAIL RECREATION DISTRICT  
BOARD OF DIRECTORS

5:00 P.M.  
Thursday, September 22, 2016  
Town of Vail, Council Chambers  
AGENDA  
REGULAR MEETING

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1. Call to Order
2. Changes to Agenda;
3. Approval of Minutes;
  - a. August 11, 2016
4. Public Input (for matters not otherwise on Agenda/3 minute time limit/no disrupting, pursuant to § 18-9-108, C.R.S.);
5. Officers, Committees and Professional Consultants;
  - a. Financials August 2016-Mr. Eric Weaver
  - b. Selection of Board of Directors Budget Committee-Mr. Eric Weaver
6. Unfinished Business;
  - a. Vail Golf Club Update-Mr. Scott O'connell
7. New Business and Special Orders;
  - a. Executive Director Input
8. Adjournment

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## RECORD OF PROCEEDINGS

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### **Minutes of the Regular Meeting Of the Board of Directors**

### **Vail Park and Recreation District dba Vail Recreation District August 11, 2016**

A Regular Meeting of the Board of Directors of the Vail Recreation District, Town of Vail, Eagle County, Colorado, was held on August 11, 2016 at 5:00 p.m. at the Vail Town Council Chambers, Town of Vail, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

**1. MEMBERS PRESENT**

1.1. Tom Saalfeld, Bill Suarez, Kevin Foley, Kim Newbury Rediker, Roland Kjesbo

**2. MEMBERS ABSENT AND EXCUSED**

2.1. None

**3. STAFF PRESENT**

3.1. Mike Ortiz, Jessie Klehfoth

**4. OTHERS PRESENT**

4.1. None

**5. CONSULTANTS PRESENT**

5.1. Eric Weaver, Marchetti & Weaver, LLC

**6. CALL TO ORDER**

6.1. Director Saalfeld called the meeting to order at 5:00 p.m.

**7. APPROVAL OF MEETING MINUTES**

7.1. By motion duly made and seconded it was unanimously RESOLVED to approve the minutes of the July 28, 2016 meeting.

**8. PUBLIC INPUT OF ITEMS NOT ON THE AGENDA**

8.1. None.

**9. VAIL RECREATION DISTRICT BYLAWS**

9.1. Mr. Ortiz stated that the Vail Recreation District has created a set of bylaws to give structure and procedures to board meetings. Director Newbury proposed a few changes to the bylaw that were discussed during the board work session. By motion duly made and seconded it was unanimously RESOLVED to adopt the

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## RECORD OF PROCEEDINGS

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### Vail Recreation District August 11, 2016 Meeting Minutes

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Vail Recreation District bylaws subject to the proposed changes.

#### 10. VAIL RECREATION DISTRICT EMPLOYERS AMENDED AND RESTATED PENSION TRUST PLAN

- 10.1. Mr. Ortiz stated the Vail Recreation District's intent to form a pension board composed of VRD employees to oversee the VRD retirement plan. Upon a motion duly made and seconded, it was unanimously RESOLVED to approve the Vail Recreation District Employers Amended and Restated Pension Trust Plan effective Aug. 1, 2016.

#### 11. VAIL GOLF CLUB DRIVING RANGE CONCEPT REVIEW

- 11.1. Mr. Ortiz reviewed a concept for the Vail Golf Club driving range. The concept would include a releveling, soil amendment and a sand cap plan to create a better growing environment for the driving range turf. There will also be a 1 percent slope to the range to create a better safety environment and make it harder to hit balls over the driving range net. Staff are also recommending adding target greens to the range at various distances. After some discussion, the board expressed their desire for staff to continue moving forward on this concept.

#### 12. DOBSON ICE ARENA USE AGREEMENT

- 12.1. Mr. Ortiz asked the board to review the amended use agreement with small changes to address items such as adding notice to not bring outside alcohol into the facility, some changes in payment terms and other minimal updates. By motion duly made and seconded it was unanimously RESOLVED to approve the Dobson Ice Arena Use Agreement as presented.

#### 13. EXECUTIVE DIRECTOR INPUT

- 13.1. Mr. Ortiz wanted to remind everyone that the Kids Adventure Games is going on now in Vail. The race is sold out, but there is a waiting list and the VRD is looking for volunteers to assist with this fun event.
- 13.2. Mr. Ortiz also encouraged everyone to play golf at the Vail Golf Club. There has been overwhelmingly positive response to the course conditions and staff service level.
- 13.3. Mr. Ortiz stated that summer programs are winding down and school-year programs will be starting up soon.

#### 14. BOARD MEMBER INPUT

- 14.1. Director Newbury reminded the public about the Businesses, Bogeys and Bragging Rights golf tournament on September 15 and encourages everyone to

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### Vail Recreation District August 11, 2016 Meeting Minutes

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sign up. All the proceeds go to support the VRD's Tom Slaughter Jr. Memorial Fund.

- 14.2. Director Foley asked the public to come out and support the kids at Kids Adventure Games this weekend. He also wanted to ask that a staff thank you party be planned for the end of the season.
- 14.3. Director Suarez thanked the Vail Tennis Center staff for the great job at the Bill Wright Clay Court Tennis Championships over the past weekend.

#### 15. ADJOURNMENT

- 15.1. Upon a motion duly made and seconded it was unanimously RESOLVED to adjourn the Regular Meeting of the Vail Recreation District Board of Directors.

Respectfully Submitted,  
Jessie Klehfoth  
Secretary to the Meeting

**VAIL RECREATION DISTRICT  
COMBINED BALANCE SHEET  
December 31, 2015 and August 31, 2016**

	12/31/15					08/31/16				
	General Fund	Enter-prise Fund	General Fixed Assets & LTD	Ent. Fund Fixed Assets & LTD	Total	General Fund	Enter-prise Fund	General Fixed Assets & LTD	Ent. Fund Fixed Assets & LTD	Total
<b>ASSETS</b>										
CASH- UNRESTRICTED	2,970,513	865			2,971,378	4,604,230	10,515			4,614,745
INVESTMENTS- RESTRICTED		294,096			294,096		294,195			294,195
ACCOUNTS RECEIVABLE	78,351	24,032			102,383	29,162	3,434			32,596
PROPERTY TAXES RECEIVABLE	2,787,408	281,771			3,069,179	55,817	5,642			61,459
PREPAIDS, DEPOSITS & INVENTORY	1,884	33,659			35,543	2,692	66,307			68,998
DUE (TO) FROM OTHER FUND	10,534	(10,534)			0	274,771	(274,771)			0
LOAN DUE (TO) FROM OTHER FUND	(664)	664			0	(664)	664			0
LAND & BUILDINGS			530,080	11,266,334	11,796,414			530,080	11,266,334	11,796,414
EQUIPMENT			754,717	1,455,882	2,210,599			754,717	1,455,882	2,210,599
ACCUM DEPR			(738,753)	(7,093,588)	(7,832,341)			(738,753)	(7,093,588)	(7,832,341)
<b>TOTAL ASSETS</b>	<b>5,848,025</b>	<b>624,554</b>	<b>546,044</b>	<b>5,628,628</b>	<b>12,647,251</b>	<b>4,966,007</b>	<b>105,986</b>	<b>546,044</b>	<b>5,628,628</b>	<b>11,246,665</b>
<b>LIABILITIES AND FUND EQUITY</b>										
ACCOUNTS PAYABLE	64,490	18,121			82,610	59,137	48,225			107,362
DEFERRED PROPERTY TAXES	2,787,408	281,771			3,069,179	55,817	5,642			61,459
DEFERRED REVENUE	28,623	3,175			31,799	8,584	35,854			44,438
ACCRUED COMPENSATED ABSENCES			32,633	26,384	59,017			32,633	26,384	59,017
ACCRUED INTEREST PAYABLE			0	21,088	21,088			0	21,088	21,088
DUE TO TOV- DOBSON IMPROVEMENTS				0	0				0	0
DUE TO TOV-GYMNASTICS			0		0			0		0
DOBSON BONDS PAYABLE				1,205,000	1,205,000				765,000	765,000
IMPUTED INTEREST			0	0	0			0	0	0
<b>TOTAL LIABILITIES</b>	<b>2,880,521</b>	<b>303,066</b>	<b>32,633</b>	<b>1,252,472</b>	<b>4,468,693</b>	<b>123,538</b>	<b>89,721</b>	<b>32,633</b>	<b>812,472</b>	<b>1,058,364</b>
<b>NET ASSETS</b>										
INV IN FIXED ASSETS, NET OF DEBT			513,411	4,376,156	4,889,567			513,411	4,816,156	5,329,567
RESTRICTED	108,798	278,913			387,711	119,520	278,913			398,433
COMMITTED & ASSIGNED FOR CAPITAL	1,800,000	-			1,800,000	1,350,000	-			1,350,000
UNASSIGNED	1,058,706	42,574			1,101,280	3,372,949	(262,647)			3,110,302
<b>TOTAL NET ASSETS</b>	<b>2,967,504</b>	<b>321,487</b>	<b>513,411</b>	<b>4,376,156</b>	<b>8,178,558</b>	<b>4,842,469</b>	<b>16,266</b>	<b>513,411</b>	<b>4,816,156</b>	<b>10,188,302</b>
<b>TOTAL LIAB &amp; NET ASSETS</b>	<b>5,848,025</b>	<b>624,554</b>	<b>546,044</b>	<b>5,628,628</b>	<b>12,647,251</b>	<b>4,966,007</b>	<b>105,986</b>	<b>546,044</b>	<b>5,628,628</b>	<b>11,246,665</b>

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VAIL RECREATION DISTRICT  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**ACTUAL, BUDGET AND FORECAST FOR THE PERIODS INDICATED**

Printed: 09/19/16

Modified Accrual Basis

	2015 Audited Actual	2016 Forecast	2016 Adopted Budget	Variance Favorable (Unfavor)	Percentage Variance Favorable (Unfavor)	8 Months Ended 08/31/16 Actual	8 Months Ended 08/31/16 Budget	Variance Favorable (Unfavor)	Percentage Variance Favorable (Unfavor)	2017 Prelim Budget
<b>COMBINED REVENUES</b>										
PROPERTY AND OTHER TAXES, NET OF FEES	2,784,881	3,123,747	3,111,370	12,377	0%	3,005,917	3,012,882	(6,965)	0%	3,120,389
OTHER NON-DEPARTMENTALIZED REVENUES	67,812	69,690	61,995	7,695	12%	58,466	46,870	11,597	25%	66,545
SPORTS	377,836	375,939	395,075	(19,136)	-5%	320,516	347,970	(27,454)	-8%	375,939
GYMNASTICS	167,230	187,486	184,031	3,455	2%	145,522	126,902	18,620	15%	187,486
COMMUNITY PROGRAMMING	357,392	369,833	373,189	(3,356)	-1%	354,055	333,494	20,591	6%	369,833
NATURE CENTER & NORDIC	88,324	88,500	84,750	3,750	4%	33,188	28,090	5,098	18%	88,500
GOLF COURSE	1,397,301	1,172,720	1,152,530	20,190	2%	1,018,812	969,839	48,974	5%	1,412,849
TENNIS	43,082	43,561	44,671	(1,111)	-2%	38,179	40,921	(2,742)	-7%	43,561
DOBSON	644,492	648,788	584,895	63,893	11%	500,629	401,518	99,112	25%	648,788
BANQUET ROOM	750	26,450	36,185	(9,735)	-27%	1,800	-	1,800	2%	262,500
<b>TOTAL REVENUES</b>	<b>5,929,101</b>	<b>6,106,713</b>	<b>6,028,690</b>	<b>78,022</b>	<b>1%</b>	<b>5,477,116</b>	<b>5,308,484</b>	<b>168,632</b>	<b>3%</b>	<b>6,576,389</b>
<b>OPERATING EXPENSES</b>										
ADMINISTRATION	(627,662)	(663,544)	(659,190)	(4,354)	-1%	(447,620)	(472,815)	25,195	5%	(673,997)
PUBLIC RELATIONS/MARKETING	(246,240)	(260,279)	(259,361)	(918)	0%	(143,555)	(166,149)	22,594	14%	(264,112)
PARK MAINTENANCE	(195,196)	(206,851)	(211,298)	4,447	2%	(130,594)	(144,646)	14,052	10%	(224,202)
FACILITIES MAINTENANCE	(126,377)	(129,765)	(129,404)	(361)	0%	(81,527)	(83,703)	2,176	3%	(135,796)
SPORTS	(470,067)	(520,892)	(522,637)	1,745	0%	(351,426)	(383,623)	32,197	8%	(528,001)
GYMNASTICS	(203,707)	(242,688)	(238,887)	(3,800)	-2%	(150,074)	(155,043)	4,969	3%	(254,426)
COMMUNITY PROGRAMMING	(441,037)	(495,355)	(478,716)	(16,639)	-3%	(357,775)	(351,465)	(6,310)	-2%	(527,502)
NATURE CENTER & NORDIC	(73,129)	(75,567)	(77,490)	1,923	2%	(42,887)	(56,376)	13,489	24%	(75,567)
GOLF OPERATIONS	(823,053)	(757,388)	(881,874)	124,486	14%	(385,602)	(488,986)	103,384	21%	(892,797)
GOLF MAINTENANCE	(767,580)	(824,765)	(823,432)	(1,333)	0%	(530,388)	(574,232)	43,844	8%	(848,254)
TENNIS	(66,863)	(87,104)	(87,585)	481	1%	(72,406)	(74,476)	2,069	3%	(93,579)
DOBSON	(619,034)	(692,301)	(691,287)	(1,014)	0%	(471,047)	(459,855)	(11,192)	-2%	(763,993)
BANQUET ROOM	-	(48,874)	(65,711)	16,837	-26%	(10,883)	(16,013)	5,130	32%	(184,855)
ADDITIONAL OPERATING COSTS	-	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>(4,659,945)</b>	<b>(5,005,371)</b>	<b>(5,126,870)</b>	<b>121,499</b>	<b>2%</b>	<b>(3,175,784)</b>	<b>(3,427,381)</b>	<b>251,597</b>	<b>7%</b>	<b>(5,467,081)</b>
<b>CHANGE IN FUND BAL BEFORE DS &amp; CAP</b>	<b>1,269,155</b>	<b>1,101,341</b>	<b>901,820</b>	<b>199,522</b>		<b>2,301,331</b>	<b>1,881,103</b>	<b>420,228</b>		<b>1,109,308</b>
DEBT SERVICE	(274,144)	(277,989)	(277,989)	-	0%	(277,488)	(277,489)	2	0%	(276,176)
<b>CHANGE IN FUND BAL BEFORE CAP</b>	<b>995,012</b>	<b>823,352</b>	<b>623,831</b>	<b>199,522</b>		<b>2,023,844</b>	<b>1,603,614</b>	<b>420,230</b>		<b>833,132</b>
DONATIONS, LOANS, & SALE OF ASSETS	-	-	-	-	0%	-	-	-	0%	-
CAPITAL EXPENDITURES	(1,773,037)	(1,132,922)	(1,158,122)	25,200	2%	(454,101)	(565,665)	111,564	20%	(978,976)
LESS UNFUNDED CAPITAL PROJECTS	-	-	-	-	-	-	-	-	-	-
CONTINGENCY	-	(100,000)	(200,000)	100,000	50%	-	(180,000)	180,000	100%	(100,000)
<b>TOTAL NET CAPITAL EXPENSES</b>	<b>(1,773,037)</b>	<b>(1,232,922)</b>	<b>(1,358,122)</b>	<b>125,200</b>	<b>9%</b>	<b>(454,101)</b>	<b>(745,665)</b>	<b>291,564</b>	<b>39%</b>	<b>(1,078,976)</b>
<b>CHANGE IN FUND BALANCE</b>	<b>(778,025)</b>	<b>(409,570)</b>	<b>(734,292)</b>	<b>324,722</b>		<b>1,569,743</b>	<b>857,950</b>	<b>711,794</b>		<b>(245,844)</b>
<b>BEGINNING FUND BALANCES</b>	<b>4,067,016</b>	<b>3,288,991</b>	<b>2,981,787</b>	<b>307,204</b>		<b>3,288,991</b>	<b>2,981,787</b>	<b>307,204</b>		<b>2,879,422</b>
<b>ENDING FUND BALANCES</b>	<b>3,288,991</b>	<b>2,879,422</b>	<b>2,247,495</b>	<b>631,926</b>		<b>4,858,735</b>	<b>3,839,737</b>	<b>1,018,998</b>		<b>2,633,578</b>

**SUMMARY OF SIGNIFICANT VARIANCES:**

SPORTS REVENUES- Facility rental, some camp programs, and especially the running series lagging.  
 GYMNASTICS REVENUES- Numbers are on the rebound, good numbers from the summer camps as well.  
 DOBSON REVENUES- Programs, Food& Beverage, and programs all doing well.  
 GOLF REVENUES- Down from last year but ahead of budget.  
 PUBLIC RELATIONS EXPENSES- Changeover of personnel and timing of expenses.  
 GOLF OPERATIONS EXPENSES- Savings in building operations, staffing, and advertising.  
 CAPITAL- Projects to date under budget but additional clubhouse costs not yet billed by TOV.  
 GOLF EXPENSES- Generally timing variances as snow delayed purchases and ramp up of operations.  
 FUND BALANCE- Savings at end of 2015 rolled forward to 2016.

No assurance is provided on these financial statements;  
 substantially all disclosures required by GAAP omitted.

## **VAIL RECREATION DISTRICT DIRECTOR REPORTS**

### **August 11, 2016**

#### **GOLF**

- This past week was busy with tournaments at the Vail GC, as we hosted three events. We hosted the Vail Mountain School Boy's High School Invitational on Monday. We had a record number of participants, with 95 players'. Battle Mountain High School took home first place. VMS came in fourth. Tuesday, we had a corporate group of 36 players. Thursday, we hosted the BBB Tom Slaughter Tournament. Thank you to Allison Wadey from the Vail Chamber as well as all our VRD Staff who helped organize the event. We had several VRD Staff volunteer their time at the course with set up, take down, including cart and course cleanup. Thank you! We hosted 22 teams and sold more tee signs than the previous two years.
- We are starting to pack up the modular as we will move out next week. We will store all our remaining inventory. Everything is 50% off now in the golf shop! Operations will continue out of our snack shack/ starter building for October.
- Aerification of the golf course started today. We have the schedule posted throughout the starter area.
- Nathan Mead, our Head Professional will compete in our PGA West Chapter 2-day Chapter Championship on Monday and Tuesday.
- The golf course has continued to be busy in September. Our tee times are beginning at 9:30 am now, to allow for our frosty mornings. We plan to move this to 10:00am the end of the month. We will be closed for one day on October 3<sup>rd</sup> to allow for green aerification.
- We are starting to meet with our sales reps for our Spring/Summer orders. Staff will attend our Fall Merchandise Show in October as well.

#### **GOLF MAINTENANCE**

- We are beginning to aerate fairways and tees today, with the back 9 holes to be completed this week and the front 9 holes next week. Greens will be aerated and deep-tined on October 3<sup>rd</sup>.
- Irrigation system back on line following lightning strike in mid-August. As a side benefit to this unfortunate event, the time consuming process of trouble shooting all decoders and sprinklers on the course for lightning damage has allowed us to update our irrigation maps with Larry Rodgers Design, as changes and renovations to holes 12/19 and 18 had not been updated previously.
  - An insurance claim for new parts and hardware may be necessary, so we are documenting expenses.

- We will be following up with Rainbird tech support to assess what we can do to avoid this kind of damage in the future.
- Work continues on the clubhouse/old 18 area, with landscape and drip irrigation installation, planting of new trees and shrubs, and topsoil distribution progressing.
- Gore Creek has now dropped below the 30 c.f.s. mark over the past two weeks, restricting irrigation to our roughs and driving range to 50% of replacement E.T., per our agreement with ERWSD. With warm weather and not much rain lately, we are starting to see areas of the course drying out. Gore Creek was nearing 30 c.f.s. on 8/22, so we did well to go a month before restrictions began to have an effect.
  - Additionally, with the low creek flow, we are no longer able to keep the ponds on holes 2 and 8 full by filling them from our irrigation system.
- Still considering a permit to remove some trees along left sides of holes 8, 11, and 12, where overcrowding due to planting too closely many years ago is negatively impacting tree health.
- Projects in progress, or soon to be started:
  - Cart path crack sealing and overlays may be accomplished, but not until October. The asphalt contractors were just not available to us this year due to the high volume of road and highway projects in the valley this season.
  - Staining of wooden bridges and other wood components and facilities.

## **SPORTS REPORT**

- Another summer of events is in the books. We finished the Trail Running Series with a great Evergold Course, followed by breakfast at Mountain Plaza and awarding of race and series champions. We also recognized those who completed all 7 races.
- We finished the bike season with (2) Cyclocross races while lightly attended as in the past, fun was had by all participants and spectators
- Fall leagues are underway with 7 teams playing 8v8 Coed soccer and nine flag football teams. Volleyball will start soon in Red Sandstone gym.
- We will be producing and helping out with some upcoming events the Great Stampede 1 mile and 5 K race at Wild West Days, a middle school xcountry meet in Eagle Vail with our program and a few visiting teams, and the Zombie Run benefiting BMHS FBLA.
- One more big event on the field that will be the Vail Valley Soccer Club tournament on 9/30-10/1. There are over 140 teams scheduled to play in the tournament.

## **MARKETING**

- Jessie put a lot of work into the Businesses, Bogeys and Bragging Rights golf tournament that took place on Sept. 15 at the Vail Golf Club. We had 22 teams participate (more than 2015) and sold four times as many tee signs sponsorships as last year. We also had over 70 raffle prize donations from local businesses and 20 silent auction items that brought in very high bids. A big thanks to Alison Wadey and the staff and board at the Vail Chamber and Business Association for helping to co-produce this event, all of the VRD staff who assisted in soliciting teams, donations and helping on tournament day, and all of the local businesses and individuals who generously donated raffle prizes and silent auction items, purchased tee signs and played in the tournament. It was a great event and team effort with all the proceeds going toward the VRD's Tom Slaughter Jr. Memorial Fund, which gives scholarships to local youth to participate in VRD programs.
- Jessie helped with the Town of Vail 50<sup>th</sup> birthday party and promotion of the Zeke M. Pierce skatepark dedication and grand opening, both very successful events.
- Jessie hired a new Communications and Graphic Design Specialist, Nell Davis, who started on Monday.
- Press releases and emails were sent out for the EverGold and 10K@10,000 foot trail races, two cyclocross races, Beaver Creek Blast mountain bike race, Dobson fall skating and hockey programs, BB&B tournament information, team and sponsor solicitations, KEEN Family Mud Run information, youth soccer registration, and Kids Adventure Games information, as well as assisting gymnastics on starting up their weekly emails again for the fall.
- The VRD was featured numerous times in the Vail Daily recently including a front page photo of the 10@10,000 foot trail race, plus stories about the Businesses, Bogeys and Bragging Rights tournament, skatepark grand opening, cyclocross races, mountain bike results, some town talk and Top 2 mentions, plus daily calendar events. Ads are running regularly in the local newspapers and on the local radio stations, plus a full digital and social media marketing plan is in place.

## **GYMNASTICS**

- Fall enrollment opened on August 1<sup>st</sup> for our first 10 week class cycle beginning on August 29<sup>th</sup> and running through November 4<sup>th</sup>.
- The competitive team has grown in size substantially over the last 6 months. We have welcomed new team members from different parts of Eagle County and Summit County to our program.
- Compulsory level gymnasts began their competition season at the Hollywood Classic in Grand Junction, CO on September 17<sup>th</sup>. Two individuals took 1<sup>st</sup> place in the all-around with several other 1, 2<sup>nd</sup>, and 3<sup>rd</sup> place finishes. Vail took 2<sup>nd</sup> place overall team.

- Vail will travel to Colorado Springs on September 23<sup>rd</sup> for the Aerials Fall Festival. There are 350 gymnasts registered for the competition.

## **PARKS**

- The fall leagues have started and finishing up softball. Next big tourney is the Vail Valley Soccer cup in October. Getting ready for fall prep on most of our fields, looking pretty good going into this.